

## MUW FACULTY SENATE

October 9, 2020

Zoom Meeting

**Members present:** Ashely Chisolm, Hunter Manasco, Nichole Larson, Susan Hurley, Nora Corrigan, Adrian Sign, Ghanshyam Heda, Chad Murphy, Jim McNally, Johnathon Hooks, Youn Mi Lee, Mary Helen Hawkins, Melissa Shubert Smith, Shonda Phelon, Terry Todd, Kathy Newman

1. Call to Order - President Chisolm called the meeting to order at 12:15pm.
2. Approval of Minutes –September 2020
  - a. Motion to accept the minutes made by Shonda Phelon. Second by Melissa Smith. Motion carried.
3. Committee Reports
  - a. Administrative Council Report – President Chisolm
    - i. Campus mask rules and city mask mandate are still in place after the expiration of the state wide mandate.
    - ii. MUW named a Great College to Work For eight years in a row. T-shirts and gift cards being sent out in lieu of the typical provided lunch celebration.
    - iii. New policy on Equity, Diversity, and Inclusion Council has been accepted into the review process.
    - iv. Required trainings are forthcoming for cyber security and discrimination/harassment. Please keep an eye out for emails and let your departments know.
    - v. PS3538 and PS3547 both needed editorial changes with the creation of the School of Education.
  - b. Meeting with the President- Ashley
    - i. Next meeting is October 13<sup>th</sup>
    - ii. At the September meeting, President Miller talked about the discussion whether or not to make changes to the spring semester – specifically removing spring break.
      1. Other IHL institutions have done this and on October 7<sup>th</sup> the university indicated the following changes for the spring semester:
        - a. Cancellation of spring break
        - b. Convocation on Jan 7<sup>th</sup> and classes on 11<sup>th</sup>
        - c. Commencement on April 24<sup>th</sup>
  - c. Expanded President’s Cabinet (did not meet)
  - d. Academic Council –Hunter
    - i. Topic of discussion was the spring schedule and whether to have the spring break or not. The council looked at two different schedule options and the primary fear with keeping spring break was COVID spread from students leaving and then coming back. This, plus the fact that other IHL institutions were cancelling spring break let to council deciding on the calendar option with no spring break.
    - ii. Also the summer calendar for accelerated terms one and two were finished.

- e. PIE – Nichole
  - i. PS3538 (PIE council policy statement) is up for review to make the editorial changes to include the new school of education accepted and approved.
  - ii. Two minor findings from SACs report were returned. Carla stated they just wanted some more documentation from our end and none of them were core requirements.
  - iii. The annual review of the mission statement is coming up. There was a motion to remove the list of colleges from the mission statement that was approved. Council is working on the actual rewrite later – when the university is updating its strategic plan.
  - iv. Won't have an enrollment report until after November.
- 4. New Business
  - a. Fund A and Fund B Update
    - i. President Chisolm said there is a kink in Fund A because of change in the travel authorization forms for COVID. She is working with Lisa to get it hammered out. Working on determining how COVID authorization form falls in the workflow (including new requirement of pre-approval).
    - ii. Two awards have been given out so far (\$119 from Fund A and \$380 from Fund B.)
  - b. PS 1305 Working Group
    - i. President Chisolm asked to get a working group together to discuss comparing our emeritus status policy to other institutions.
      - 1. Compared to other IHL institutions ours is very specific (age requirement, only tenure track, etc.) other places have tenure and non-tenure options(ex. emeritus instructor.) We need a group to look at what we have, what others have, and what , if any, changes might be needed.
        - a. Dr. Heda and Susan Hurley volunteered. Motion to accept those two individuals as the subcommittee from Hunter Manasco. Seconded by Chad Murphy. Motion carried.
  - c. Policy Statements
    - i. New Policy (Equity Diversity and Inclusion Council)
      - 1. Motion to table the policy from Youn Mi Lee to provide senators with opportunity to discuss with department faculty. Seconded by Melissa Shubert Smith. Motion carried. Discussion and vote tabled until next meeting.
- 5. Closing Comment/Adjourn at 12:45PM

NEXT MEETING: November 13<sup>th</sup>

Suggested 2020-2021 Dates: September 11<sup>th</sup>, October 9<sup>th</sup>, November 13<sup>th</sup>, December 11<sup>th</sup> (if needed), January 8<sup>th</sup>, February 12<sup>th</sup>, March 12<sup>th</sup> (falls during Spring Break), April 9<sup>th</sup>(for installation of new Senators and election of executive committee)