

MUW Faculty Senate

September 27, 2013

Members Present : Marie Byrne, David Carter, Kimberly Dorsey, Randell Foxworth, Teresa Hamill, Bryan Hilliard, Alexei Huguley, Nora Corrigan for Beverly Joyce, Youn Mi Lee, Andrew Luccasen, Paul Mack, Tara Sullivan for Deborah Miranda, Clara Rustin, Barry Smith, Richard Holden for Royal Toy, and Nancy Wheeley.

The meeting was called to order at 12:15 p.m. by Vice President Barry Smith. David Carter made a motion that the minutes of the August 23rd meeting be approved as written. Randell Foxworth seconded the motion, and it carried.

New Business :

- a. Dr. Heimmermann : Material has been submitted to SACS. There are things we will still be working on. SACS would like a definition of full-time faculty, and what do we expect of faculty members. Currently adjunct faculty may only teach 2 courses per semester.
- b. August Commencement—Faculty only have to attend one commencement per year. Senate members are requested to get feedback from their faculty members on multiple graduations.
- c. Intercession Classes : Would be 2 weeks in January, May or August.
- d. Policy Statement 8502 : Student Organizations—All of the information in the Policy Statement is in material in Student Services and there is no need for a separate policy . The Senate approved the pared-down statement.
- e. Center for Academic Excellence—Kate Brown is currently serving as the director and would appreciate feedback/suggestions. They are stressing retention and academic advising. Changes will include watching students more closely, and looking at the Undeclared majors. Plans include : Looking at a 5-year program review (some programs are not currently accredited). Department Chairs looking at enrollment in the last 3 years, and Deans looking at scheduling and class sizes. They are shooting for a minimum of 7 students in undergraduate classes.
- f. Website—We have a Faculty Senate website, and need an individual willing to update/post on behalf of the Senate. David Carter offered to do this.
- g. Assignment/Duty list—Paul Mack recommended that the list of Councils and Committees, along with departmental committees and sponsorships, be available in print. This will encourage equity in activities and responsibilities.
- h. Curb Appeal—Process for identifying and monitoring areas for improvement on campus. Paul Mack suggested designating a centralized place to contact regarding areas that need attention.

Requests for Funding: We have received nine requests for funding since our August meeting. The Executive Committee was able to handle seven of these. Two requests from Royal Toy needed to come before the full Senate. The requests were for \$350.00 each, and he can get departmental funding for one if Senate can fund the other. David Carter made a motion that we fund the request to attend the National Conference of Governor's Schools, and his department can fund the request to attend the conference for the Mississippi Association for Gifted Students. Randell Foxworth seconded the motion, and it carried.

Updates :

- a. Administrative Council—Royal—Report sent to Senate members since he will be out of town for the Senate meeting.
- b. Academic Council—Barry—Most of the information given by Dr. Heimmermann earlier in the Senate meeting. Vice President of Student Services Jennifer Miles is working on procedures for emergency contacts.
- c. PIE Council—Nancy—Did not meet.

Old Business :

- a. Commencement "Marshall Opportunity" -- -Youn Mi Lee had one faculty member volunteer to marshall at one graduation ceremony, but could not do the other two.
- b. Senate Charge—email Royal with ideas, and material for our website.

Announcements : NEXT MEETING : October 25, 2013 at 12:15 p.m.

The Senate meeting adjourned at 1:55 p.m.