

Council of Chairs
10 March 2023
12:15 pm

Members Present: Dorothy Berglund – Chair, Bob Fuller, Maria Scott, Bonnie Oppenheimer, Dee Dee Larson, Wesley Garrett, Bonnie Oppenheimer, Kristi DiClemente, David Carter, Barry Smith, Shawn Dickey, and Irene Pintado

I. The regular meeting of the Council of Chairs was called to order at 12:20 p.m.

II. **Motion to approve the Minutes from 10 February 2023 was made by Bonnie Oppenheimer. Kristi DiClemente seconded the motion. The motion carried.**

III. Old Business

- a. Dorothy reported on the monthly discussion with Provost.
 - 1. Dr. Tollison discussed the new nursing program at Mississippi State, in Meridian. It is labeled as a program, but there is concern that they're creating a School of Nursing or a College of Nursing, because they are hiring a Dean.
 - 2. Discussion about branding the general education curriculum.
 - 3. Discussion about updating campus tours to make them relevant to today's students.
 - 4. Along with the Center for Teaching and Learning, planning for the development is taking place.
 - 5. Legislative grants to fund students for community college attendance. These grants may only cover community college tuition, and may not cover tuition at a four-year institution.

IV. New Business

- a. Guests—Tequila McCoy, SSC Student Support Specialist; Russell Brandon, KCTL director
 - 1. Tequila McCoy answered questions from faculty about student accommodations. She reported that she is looking forward to working with faculty.
 - 2. Russell Brandon discussed the KCTL has information relevant to students and to faculty. Information relevant to students may need to be housed with the Student Success Center. The Faculty Advising Fellows are moving out of the Student Success Center purview and to the KCTL. Faculty fellows will communicate with the navigators so that we can more easily help students as they transition from having the navigator as an advisor to having a faculty advisor. Russell discussed the creation of an advising manual. He also reported on Learning Circles (Teaching Circles).
- b. Wesley Garrett gave an update on Academic Council.

1. Discussed update on Policy 1306 (Educational and Sabbatical Leaves of Absence for MUW Faculty Members). There was discussion about adding a timeline for the process.
- b. Administrative Council Update – Dorothy Berglund
 1. The following topics were mentioned: IHL continues to discuss retirement plans and raises; the impending publication of the W’s economic impact study; the use of COVID funds to expand nursing programs; the return of Town and Tower; and the upcoming SGA elections.
- d. PS for review:
 1. PS 1201—Distance Learning.

Our current distance learning policies adhere to SACSCOC policies. Dr. Tollison suggested adding mention of IHL, ADA, and DOE requirements to the policy.
Motion was made Barry Smith. Second was Shawn Dickey. The motion passed unanimously.
 2. PS 1310—Faculty Development Monies

There is an attempt to clarify PS 1310 to increase flexibility for qualifying for the funds and to have Faculty senate review application for funds.
Motion was made by Kristi DiClemente. Second was Bob Fuller The motion passed unanimously.
 3. PS XXXX (new policy)—Information Security Awareness Training

Annual information security training is mandatory for everyone employed by MUW including adjuncts. The Council of Chairs added that it also needs to include language that includes student workers.
Motion was made by Shawn Dickey. Second was made by Barry Smith. The motion passed unanimously.
- e. Tour talk for incoming students

Discussion about modernizing the tour and making it factual.
- f. Alum visits to departments during homecoming

First time since COVID
- V. Announcements

None
- VI. Adjourn at 1:46 p.m.