

Council of Chairs meeting

9 April 2021

Called to order: 12:17pm

Members present: Barry Smith, Brandy Larmon, Dorothy Berglund, Maria Scott, Dee Larson, Kendall Dunkelberg, Wesley Garrett, Julia Mortyakova, Bonnie Oppenheimer, Shawn Dickey, David Carter, Kathy Shapley, Erin Kempker

Members absent: Mark Bean, Shelley Bock

- I. Call to order, 12:17 pm
- II. Reading and approval of minutes from 12 March 2021; Bonnie Oppenheimer moved to accept; seconded by Dorothy Berglund. Motion carried.
- III. Old business
 - i. PS #1313
 1. Discussion tabled at 12 March meeting pending consideration of policies from other universities regarding equity concerns; Erin Kempker and Dorothy Berglund had agreed to look into policies regarding equity from other universities for the current meeting.
 2. Findings of our search indicated that most universities have two PS regarding raises: One for equity issues, and another for merit raises.
 3. Based on these findings, Council of Chairs has created an ad-hoc committee, consisting of one representative from each college (Berglund from A & S; Larsen from BPS; Larmon from NHS), along with a similar committee from Senate (we will contact them about setting up their committee) to either to amend substantially PS #1313 to include detailed information on equity concerns or to create a separate PS that deals with equity concerns.
 4. C of C proposed the following amendments to PS #1313:
 - a. For sections 7a and b, 8, and 9, the wording “dean/director” would be followed by “in consultation with the appropriate department chair.” Motions to approve changes in wording and creation of ad hoc committee approved by Julia Mortyakova and seconded by Erin Kempker. Motions carried.
 - ii. Possible topics from 9 April Administrative Council meeting (note, information included as part of Admin Council update below)
- IV. New business
 - A. Administrative Council update (B. Smith)
 - i. No new Covid19 cases reported on campus for 7 weeks
 - ii. Mask mandate lifted in Columbus but not on campus

- iii. Budget allocations for FY 22 will be made next week by IHL; given this discussion, we (chairs) should be prepared for rapid turnaround in creation of departmental budgets for FY 22
 - iv. Spring 2021 graduation will include one Convocation for all graduates, plus separate ceremonies by college/school
 - v. Bookstore policy likely to be re-evaluated in relation to library offer to buy textbooks for reserves for students due to concerns over copyright issues.
- B. Academic Council update (B. Larmon)
- i. A subcommittee has been created to evaluate PS #'s 1302 and 1312 in relation to concerns about annual evaluations and impact of negative evaluations
 - ii. Degrees in memoriam will be awarded to students if they die prior to earning their degree and have earned a specific number of credit hours to their degree
 - iii. Changes to the next Bulletin (AY 2021-22) discussed but tabled until next meeting
 - iv. New strategic goals will be shared with campus community in late April.
- C. Election of officers
- i. Standard procedure for officer rotation followed along with election for secretary position
 - i. Wesley Garrett elected as Secretary; Dorothy Berglund will become Vice Chair, and Brandyapril Larmon will become Chair

V. Announcements

- A. None presented

VI. Adjournment 13:17 pm