

Council of Chairs meeting

12 March 2021

Called to order: 12:17 pm

Members present: Barry Smith, Brandy Larmon, Dorothy Berglund, Maria Scott, Dee Larson, Kendall Dunkelberg, Wesley Garrett, Julia Mortyakova, Bonnie Oppenheimer, Shawn Dickey, David Carter, Kathy Shapley, Erin Kempker

Members absent: Shelley Bock, Terri Hammill, Mark Bean

- I. Call to order: 12:17pm
- II. Reading and approval of minutes from 12 February 2021; Kathy Shapley moved to accept changes as amended*; Bonnie seconded changes—motion carried

*typo in C. vii. PS 3533: the word “changed” became “changes.”
- III. Old business:
 - A. PS 7201 (Bookstore) and PS 3534 (Academic Standards Board) still in review process; thus discussion tabled again as both are still under discussion at Academic Council. Trish Caston, PS Coordinator, is reviewing the policies and creating a comparison chart for current policy and proposed changes.
- IV. New business
 - A. Administrative council update
 - i. Nora Miller indicated that the legislature was three weeks away from presenting the FY 22 budget, but that it looked like the W would have a 1.9% reduction over the prior year budget
 - ii. Strategic planning task force will be holding listening sessions across campus soon
 - iii. May library IDEA book club featuring the UN 101 common reading book will be “Just Mercy,” which will be discussed at noon on 26 May via Zoom for interested faculty and staff
 - iv. Discussion of PS (noted above) continues; work continues to add relevant IHL policies to those from the W (where applicable; e.g., PS 7201)
 - B. Academic council update
 - i. Working to develop fall development conference
 1. Topics likely to focus on civility and technology
 2. Tabled discussion of 3 policies (PS 1312, 1302, and 1303, as 1312 will impact the other two)
 3. PS 1313 entered into review
 - C. PS 1312 (post-tenure review)—School of Education not listed in 1302, 1303, or PS 1312; further concerns about the fact that all three policies mention annual evaluation, but do not mention process for negative annual evaluations; discussion tabled
 - D. PS 1313—faculty salary increases; tabled pending consideration of other policies from other universities. This policy does not mention equity concerns; some

chairs (e.g., Kempker, Berglund) who have been involved with prior discussions with Dr. Anderson on equity issues will look at other universities' policies. (NOTE: Berglund completed search and will share)

- E. Office hours for online class instructors—Issue had been taken to Dr. Tollison by Senate President Chisolm prior to meeting; several senators (who were meeting in FS at same time) texted chairs indicating this issue would be brought up to Dr. Tollison again, as many faculty and chairs are seeking clarification on these requirements.
 - F. Spring commencements—likely to be several degree-conferral ceremonies by college following a virtual commencement ceremony for entire campus.
- V. Announcements
- A. Music by Women Festival is ongoing and on YouTube; new concerts are posted every night, and all concerts can be viewed on [their YouTube channel](#)
 - B. Meeting adjourned at 13:14