

Council of Chairs meeting

12 February 2021

Called to order: 12:17 pm

Members present: Barry Smith, Brandy Larmon, Dorothy Berglund, Maria Scott, Dee Larson, Terri Hamill, Kendall Dunkelberg, Wesley Garrett, Julia Mortyakova, Bonnie Oppenheimer, Shawn Dickey, David Carter, Kathy Shapley, Erin Kempker, Mark Bean

Members absent: Shelley Bock

- I. Call to order: 12:17pm
- II. Reading and approval of minutes from 13 November 2020; Bonnie Oppenheimer moved to approve; Maria Scott seconded
- III. Old business:
 - A. PS 1001—Clarification regarding PS Coordinator (Trish Caston is PS coordinator). Shawn Dickey moved that we vote on amended PS; seconded by Dee. Motion and vote carried
- IV. New business
 - A. Administrative council update
 - i. Met with interim AD, who updated council on athlete safety protocols for Covid19
 - ii. Tammie McCoy is still doing tracing; wants campus to know that we can get rapid test at SHC for free
 - iii. There may be spots for campus community to get vaccinated at Baptist (or possibly here, given special freezers in biology labs)
 - iv. Degree Works development is ongoing; will go live for fall
 - v. Investigation into DoS attack is ongoing; there will be no public report on breach, as report could expose further vulnerabilities
 - vi. VPN access is strictly limited due to the attack
 - vii. Multifactor authentication is coming
 - viii. Internal audit will happen in May
 - ix. There is \$4500 in Senate Fund A and \$1600 in Fund B
 - B. Academic council update
 - i. Fall should be as close to 2019 fall as possible
 - ii. Academic calendar for AY 2021-22 is being updated with usual holidays (e.g., fall and spring break) added back in
 - iii. Discussed several policies which are now out for review (as shown below)
 - C. Policy review
 - i. PS 1000 (PS system)—editorial change added in original document; Bonnie moved to accept change; Dee Larson approved; motion carried

- ii. PS 1203 (Definition of credit hour)—editorial change added in original document; Bonnie moved to accept change; Dee Larson approved; motion carried
 - iii. PS 1302 (Appointment of faculty)—PS review; move to accept document as written, Bonnie Oppenheimer; Seconded by Dee Larson; motion carried
 - iv. PS 1303 (promotion of faculty)—School of Education not mentioned in Items 8, 13, and 14; item tabled for further discussion
 - v. PS 1304 (tenure of faculty)—PS 1304 accepted as written, motion by Bonnie Oppenheimer, seconded by Dee Larson, motion carried (note, as this PS mentions PS 1303, accepted pending revision of PS 1303 to include the three colleges and the school of education)
 - vi. PS 3502 (student scholastic appeals)—submitted for review with editorial changes; moved to accept changes by Bonnie Oppenheimer; seconded by Shawn Dickey.
 - vii. PS 3533 (Teacher Education Council)—updated to reflect creation of school of education and other editorial changes; Erin Kempker moved to accept changes; Kendall Dunkelberg seconded; motion carried
 - viii. PS 3534 (Academic Standards Board)—tabled for further review by Academic Council (given addition of the Academic Integrity Policy)
 - ix. PS 3535 (Staff Council)—Amended to reflect changes to staffing structure on campus and change review dates. Dee Larson moved to accept changes as written; motion seconded by Kendall Dunkelberg; motion carried.
 - x. PS 7201 (bookstore policy)—tabled
- D. Meeting adjourned at 13:35

Note: Typo in original “changed” corrected to “changes.”