

**TITLE:** Solicitation and Fundraising, Students/Student Organizations

**AUTHOR:** Vice President for Student Affairs

**APPROVAL DATE:** February 13, 2014

**EFFECTIVE DATE:** February 13, 2014

**PURPOSE:** To set guidelines concerning sales, solicitations and fund raising activities

**REVIEWER:** Vice President for Student Affairs

**REVIEW DATE:** October 2023 and every five years thereafter

**OPERATING DETAILS:**

Solicitation shall be defined as the advertisement and/or promotion, through any means of communication, of a product or event sponsored by a student organization for the purpose of fund raising.

Solicitation by vendors or non-university individuals is prohibited unless it is sponsored by a university office, department or student organization and approved by the Division of Student Life. Sponsorship of a vendor by a university office, department, or student organization does not constitute an endorsement.

All solicitation postings on the Mississippi University for Women campus, including distribution of printed materials, must be approved by the Office of Student Life. The Office of Housing and Residence Life must approve all solicitation postings before placement in the residence halls. Posting can only be placed in the approved public posting location. A list of approved public posting locations may be obtained from the Office of Student Life.

University students or student organizations may not advertise activities that have not been approved by the Office of Student Life.

Solicitation may not occur during exam week; which begins two (2) working days preceding the week during which final exams begin and extends through exam week.

Door-to-door solicitation is not allowed in residence halls, faculty/staff housing, or in any campus building. Credit card and cash advance promotions, as well as solicitation for sale of products already available on campus are prohibited.

Solicitors cannot ask for or receive advance deposits on any product that is to be mailed to the purchaser.