

STATE OF MISSISSIPPI
DEPARTMENT OF FINANCE AND ADMINISTRATION
OFFICE OF PURCHASING, TRAVEL & FLEET MANAGEMENT (OPTFM)

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The Office of Purchasing, Travel and Fleet Management

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Carlos Galloway

Wayne Cranford, Director, Bureau of Fleet Management

Billy Beard



WELCOME ABOARD

The Office of Purchasing, Travel and Fleet Management welcomes Carlos Galloway, CMPA as Staff Officer II. Carlos joins our department from the office of MMRS and has been with DFA for 6 ½ years.

Carlos is the contract management and strategic sourcing lead for the State of Mississippi MAGIC implementation for OPTFM. He will provide MAGIC functional and technical knowledge for planning and accomplishing the mission of OPTFM. Carlos will also aid State agencies in compliance with business processes, approvals and reporting to ensure competitive and lawful business practices.

Carlos has two sons, Messian (6) and Weisman (1) and is Treasurer for Watkins Elementary School PTA. Carlos enjoys spending time with family and friends, vacationing, fishing and motivating people.

Welcome Carlos!

SOLE SOURCE

The July issue of Purchasing Notes included new regulations regarding sole source and emergency purchases. We have recently reviewed the first sole source P-1 entered in MAGIC using the new regulations.

If you truly believe the item or items you are purchasing are manufactured or distributed by only one source, please use the new procedures and advertise your sole source. Because of these new regulations, OPT is seeing many more brand specific and restrictive bids. Remember, you must obtain approval from OPT before you advertise for any brand specific bids.

Also, if your bid is too restrictive, it will be rejected as being too restrictive. Section 4.107 of the Procurement Manual states:

All specifications shall seek to promote overall economy for the purposes intended and encourage competition in satisfying the State's needs, and shall not be unduly restrictive. Specifications shall not be written so as to exclude equipment of domestic manufacture as provided for in [Section 31-7-13\(c\), Mississippi Code of 1972, Annotated.](#)



If your job description meets the criteria as a purchasing agent or official we encourage you to attend a CMPA class.

PURCHASING/AGENT OFFICIAL means any administrator, superintendent, purchase clerk, or other chief officer so designated having general or special authority to negotiate for and make private contract for or purchase for any governing authority or agency.

The September CMPA class is fast approaching and availability is limited. The dates are September 22-24, 2015. If you are interested in attending, please visit OPTFM's website at: <http://www.dfa.state.ms.us/Purchasing/Training.html> for additional information. The class will be held at Mississippi Information Technology Services.

OPTFM would like to congratulate the recent CMPA recipients in the State of Mississippi. They include:

Chiquita Archie – MDHS
Jonathan Batson – UMMC
Pam Cothorn – MDOT
Donna Daughdrill – MDOT
Carlos Galloway – DFA
Jacqueline Glover – MDOT
Mary Guest – UMMC
Tom Gurley – MDOT
Tangela Harrion – ITS
Alicia Harris – MSH
Heather Hendrix – USM
Kathy Johnson – UMMC
Ramona Jordan – MDOC Paula Nelson – JSU
Janet Peden – UMMC
Sallie Sones – MSWCC
Monica Thornton – MDOT
Steve Tucker – DFA
Patricia Youngblood – MDE

CONTRACT OF THE MONTH

Industrial Equipment and Supplies (MRO)

Commodity: Industrial Supplies (MRO)

Type of Contract: Negotiated

Dates of Contract: September 1, 2015 – August 31, 2016

Contract Analyst: Steve Tucker, Stephen.tucker@dfa.ms.gov

Contract link: Not Available

Contract Spend: \$5,440,182.96

Vendors on Contract:

Contract #	Contract Name	Supplier ID
8200020161	APPLIED INDUSTRIAL TECH LLC.	3100005837
8200020149	CARRIER ENTERPRISE LLC	3100027777
8200020162	FASTENAL COMPANY	3100031181
8200019927	GRAINGER INDUSTRIAL SUPPLY	3100031196
8200020164	GRAYBAR ELECTRIC COMPANY INC	3100031198
8200020166	HD SUPPLY FACILITIES MAINTENANCE	3100031202
8200020160	MSC INDUSTRIAL SUPPLY	3100031257
8200020163	O.T. TRANS, INC.	3100034048
8200020167	REVELL HARDWARE & INDUSTRIAL SUPPLY	3100031288
8200020168	SEFCO ELECTRIC SUPPLY COMPANY, INC.	3100031298
8200020880	SNAP-ON TOOLS	3100031307
8200020172	SSI MISSISSIPPI MANAGEMENT LLC	3102014516
8200020169	STUART C IRBY	3100031315
8200020170	WESCO DISTRIBUTION, INC.	3100031347



COOPERATIVE CONTRACTS

The OPT has extended the contract with Grainger for hand tools, accessories and supplies through Educational & Institutional Cooperative. This contract is to be used by universities and community colleges only.

These cooperative contracts can be viewed on our website at the following link:
<http://www.dfa.state.ms.us/Purchasing/StateContracts/Cooperative.html>

FLEET MANAGEMENT

The Bureau of Fleet Management is currently awarding Vehicle and Police Vehicle contracts. The new contracts will be available October 1, 2015 and will include several new vehicles. Most vehicles will increase in price and agencies should try and purchase FY2016 prior to September 30, 2015 to save money.

The Emergency Fuel contract has been extended for one (1) year and effective date is September 6, 2015. The vendor is Specialty Fuel Services and Mr. Trey Howard is the contact person.

BFM has received the renewal proposals for Automotive Parts and Equipment Negotiated Contract. The effective date of the contract is November 1, 2015.

MISSISSIPPI DEVELOPMENT AUTHORITY

MINORITY AND SMALL BUSINESS DEVELOPMENT DIVISION

SERVICES AND PROGRAMS

MISSISSIPPI DEVELOPMENT AUTHORITY’S (MDA’S)

Minority and Small Business Development Division provides technical and financial assistance to minority, women-owned and small businesses so that they can compete more successfully for federal, state, local government and commercial contracts and thrive over the long term.

MISSISSIPPI MINORITY BUSINESS REGISTRY

www.mnbr.org

This new registry has been created to help small businesses enhance their visibility to public and private entities looking to do business with minority companies.

MISSISSIPPI CERTIFICATION AND DEVELOPMENT PROGRAMS

State Certification Program
Model Contractor Development Program

FINANCIAL ASSISTANCE

Minority Business Enterprise Loan Program
Minority Surety Bond Program
Mississippi Capital Access Program (MS CAP)

MISSISSIPPI PROCUREMENT TECHNICAL ASSISTANCE PROGRAM

Information on contracting Opportunities
Counseling
Technical Assistance
Referral Services
Workshops/Seminars/Trade Fairs
Business Networking Opportunities

FOR MORE INFORMATION, CALL 601-359-3448
OR VISIT, mississippi.org

