



DEPARTMENT OF FINANCE AND ADMINISTRATION  
OFFICE OF PURCHASING, TRAVEL & FLEET MANAGEMENT

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## Workshops on P-1s and Utilizing State Contracts

Would you like assistance with entering P-1s or using MAGIC for finding commodities on state contracts? If so, here's a chance to get hands on help in these areas. On December 14, 2016, OPT will offer a morning session on P-1s and an afternoon session on Utilizing State Contracts in the Woolfolk Building. Space will be limited to no more than three (3) individuals from your agency. To sign up, please log into LSO in the MAGIC portal and register under P-1 Training or Utilizing State Contracts. Questions about getting registered can be directed to the Help Desk at [mash@dfa.ms.gov](mailto:mash@dfa.ms.gov).

### Mississippi Department of Information Technology Services

ITS has awarded new contracts for Statewide Cellular Voice and Data Services and Equipment from RFP No. 3820 to AT&T Mobility and to C Spire. The initial term of the contracts is from July 1, 2016 through June 30, 2021.

The cellular award provides for quick purchasing of cellular services and equipment, with multiple plans and equipment available. Plans include various options for Voice only, Data only, and Voice and Data. State agencies and public universities purchasing cellular devices and services must use this award. Local governing authorities may choose to use this award.

The award meets Mississippi requirements for legal purchases, when used as outlined in the published Instructions for Use Memorandum. Anyone using the award must follow the Instructions for Use Memorandum, available on the Internet at: <http://www.its.ms.gov/Services/Pages/Cellular.aspx>. The award also meets E-Rate requirements.

The previous cellular award from RFP No. 3489 to C Spire expired June 30, 2016; therefore, it is no longer available for use. State agencies and public universities have until December 31, 2016, to obtain cellular devices and services through the new award. Any local governing authority that used RFP No. 3489 should now re-procure those services, following all applicable state purchasing laws. Use of the new award is one option for doing so. Governing authorities with valid Supplements from RFP No. 3489 should re-procure to coincide with the end date of the Supplement.

If you have questions about using the ITS cellular award, please contact

Paula Conn at (601) 432-8046 or [cellular@its.ms.gov](mailto:cellular@its.ms.gov), or the ITS Procurement Help Desk at (601) 432-8166 or [isshelp@its.ms.gov](mailto:isshelp@its.ms.gov).

## FEATURED CONTRACT

**Commodity:** Modular Panel Systems with Metal Connecting Mechanism, Modular Panel Systems with Synthetic Connecting Mechanisms, and Free Standing Partitions, All Types, Stock Sizes.

**Type of contract:** This is a Negotiated Contract. This means that a State Agency can negotiate the best price from the manufacturers on contract. Negotiated contracts are convenience contracts and serve to establish a maximum price that can be paid for any item covered by the contract. Negotiated Contracts are established based on proposals received from many manufacturers. These proposals are evaluated with contracts being awarded to all manufacturers whose prices are comparable. These contracts may be used by any agency. State Agencies may buy from any of the Contract Manufacturers listed or State Agencies may purchase the items(s) from a non-contract vendor provided they follow the applicable procedures set forth in Section 31-7-13 of the Mississippi Code 1972 and that the price shall not exceed the negotiated contract price. This contract was developed to give the State Agencies and Governing Authorities the best sources of selection for their need(s).

**Dates of Contract:** November 1, 2016 through October 31, 2017

**Contract Spend:** The contract spend for the 2015-2016 contract period was \$3,009,641.21.

**Vendors on Contract:** There are currently ten (10) vendors offering a variety of products mentioned above. The best way to view products and compare prices among the vendors is to access the following link: <http://www.dfa.ms.gov/dfa-offices/purchasing-travel-and-fleet-management/purchasing-and-travel/state-contracts/d-e-f/furniture-panel-systems/>

**Contract Analyst:** Regina Irvin, [Regina.Irvin@dfa.ms.gov](mailto:Regina.Irvin@dfa.ms.gov).



## Certified Mississippi Purchasing Agent

### 2016-2017 Class Schedule

Dates	Location
January 10-12, 2017	Woolfolk Annex Building
March 28-30, 2017	Woolfolk Annex Building
May 9-11, 2017	Woolfolk Annex Building

## CONGRATULATIONS TO THE NOVEMBER 2016 CMPA GRADUATES



Carol Allgood, Supreme Court  
 Jordan Barber, ITS  
 Valerie Brown, DOR  
 Ashley Butts, MDCPS  
 Deidre Edwards, USM  
 Steve Fisher, MSDH  
 Alice Gorman, Cornerstone  
 Monique Hopkins, ITS  
 Shauncey Hunter, MDHS  
 Sonja Kittrell, BRC  
 Brian Lewis, MDCPS  
 Pamela Mitchell, DEQ  
 Dip Paul, MDOT  
 David Pitcock, DFA  
 Michelle Smith, ITS  
 April Tolible, UMMC  
 Patricia Welsch, UMMC  
 Ronnie Wooten, Medicaid



**Want To Find More Minority Contractors?**  
[www.mnbr.org](http://www.mnbr.org)

**Our Online Registry Gets You Connected**

Mississippi Development Authority's minority and woman-owned business online registry can put you in touch with minority contractors. You can search by geographical location, type of service and products provided or by our easy-to-use alphabetical listing.

**What are the benefits of utilizing a minority contractor?**

**Gain a Competitive Advantage**

Minority-Owned companies are in a better position to provide personalized customer service and flexible and innovative solutions to challenges which gives your organization a competitive advantage.

**Efficient Utilization of Resources**

Increased competition creates cost saving opportunities for consumers. Minority-Owned companies often have low overhead and respond efficiently to the needs of procurement professionals.

**Greater Representation and Community Development**

Contracting with minority-owned companies has a direct economic impact on entire communities where minority-owned companies have incorporated their businesses.

**Start searching online now**  
Visit [www.mnbr.org](http://www.mnbr.org)

For information contact Latonia Shirley at Mississippi Development Authority at 601.359.6678 or e-mail: [lshirley@mississippi.org](mailto:lshirley@mississippi.org)

# CPO'S CORNER



Greetings, friends!



It is now December (can you believe it?) and we are gearing up for the new year. This means finalizing our legislative requests to be considered when the session begins on January 3<sup>rd</sup>.

OPTFM will be monitoring legislation for any changes which will affect procurement and will of course alert you to anything which is passed into law. Likewise, if any regulations change in accordance with new law we will alert you as they do.

If your agency or governing authority is submitting any requested legislation which will impact procurement in any way, we would be interested in hearing from you.

As always, please feel free to call, e-mail, or schedule a time to come by and visit with us if we can assist you in any way.

*Aubrey Leigh*

