

PURCHASING NOTES

Issued by the Office of Purchasing, Travel & Fleet Management



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Fleet Manager Certification Program

Next available trainings are March 12, April 9, May 14, and June 11. Participants would attend an 8-hour, competency-based training program in which users responsible for vehicle management demonstrate that they have the knowledge and ability to enter vehicle data into MAGIC correctly. Registration is now open in LSO.

The Bureau of Fleet Management must evaluate vehicle acquisition /use/disposal plans on a yearly basis. Please ensure your agency has completed and submitted your agency's 2019 plan to the Bureau of Fleet Management , to comply with the law.

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Featured Contract: Office Supplies

Dates of Contract: November 1, 2018 – October 31, 2019, Renewal 4 (Final).

This is the fourth (4th) and final renewal for these contracts. When these contracts expire on 10/31/19 a new competitive contract will go in effect on 11/1/19 after it has been competitively bid and awarded to the lowest bidder meeting specifications.

Vendors on Contract: Barefield Workplace Solutions and
Mississippi Industries for The Blind

State Contract Number: (8200017771, Barefield Workplace Solutions) and
(8200022226, Mississippi Industries for The Blind)

Vendors: Barefield Workplace Solutions Prime Supplier; Supplier ID #
(3100000809). Contact and ordering information can be found on the last
page of attachment, Barefield Office Supply Extension Contract 4.

Mississippi Industries for The Blind Prime Supplier; Supplier ID #
(3100015748). Contact and ordering information can be found on the last
page of attachment, MS Industries for The Blind Office Supplies Extension
Contract 4.

Contract Analyst: James Brabston, James.Brabston@dfa.ms.gov

Remember State Agencies must use OPTFM competitive bid contracts and
governing authorities may use OPTFM competitive bid contracts.



CONGRATULATIONS TO THE JANUARY 2019

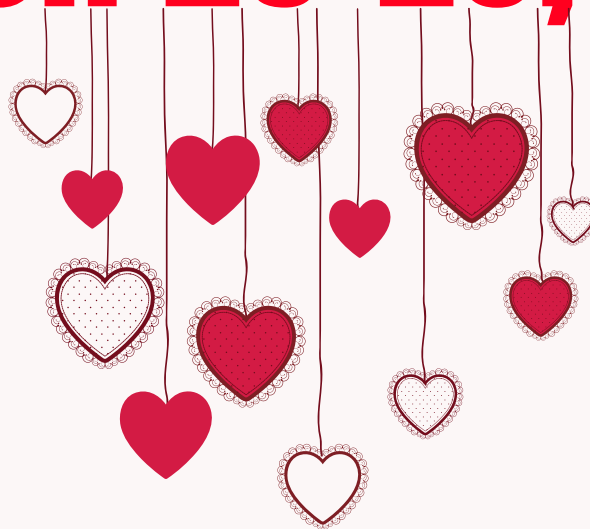
CMPA Class



Certified Mississippi Purchasing Agent

Upcoming Course Dates

March 26-28, 2019



NEXT CLASS

MAY 21-23, 2019



If you are interested in taking the CMPA course, please visit the

link: <http://www.dfa.ms.gov/dfa-offices/purchasing-travel-and-fleet-management/bureau-of-marketing-travel-and-card-programs/cmpa-training/> for detailed instructions.

OPCSR NEWS

The DFA Office of Personal Service Contract Review's Overview and Updates Class is an engaging and informative 1 day tutorial designed specifically for Mississippi state agency purchasing and procurement professionals.

Participants learn about the Office of Personal Service Contract Review, the Public Procurement Review Board, types of procurements, common mistakes in procuring service contracts, new statutory & regulatory requirements including HB 1109, and best practices in a classroom setting.

The class is held bimonthly and participants are required to sign up for the training class exclusively in the LSO system. The next training will be held on Friday, February 22, 2019 in the Woolfolk Annex Building room 209.



PPRB

PPRB Meeting Date

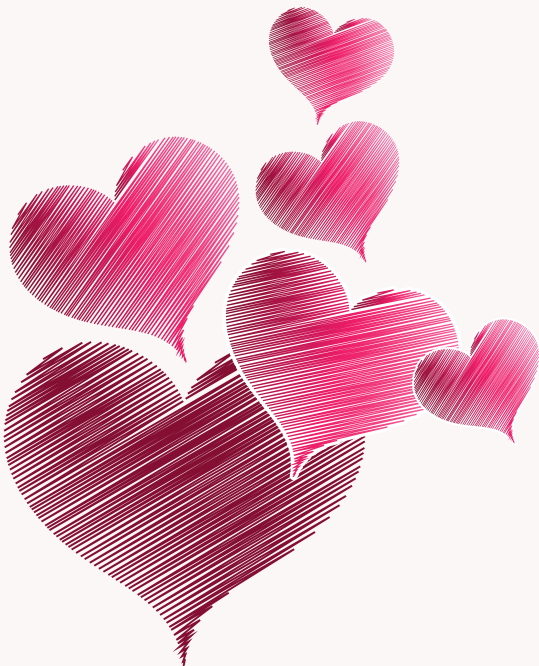
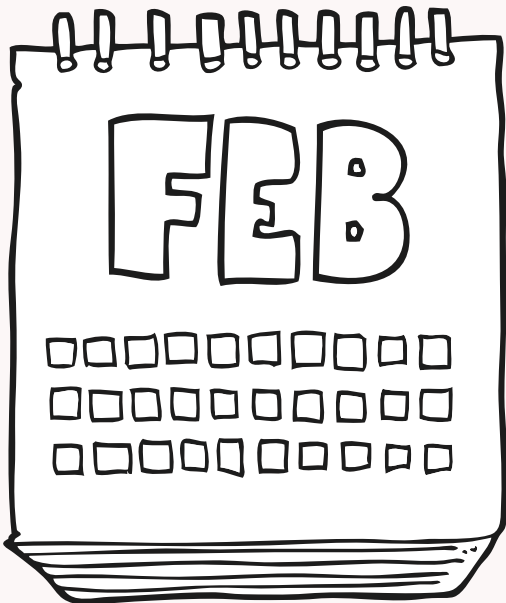
January 9, 2019 9:00 a.m.
February 6, 2019 9:00 a.m.
March 6, 2019 9:00 a.m.
April 3, 2019 9:00 a.m.
May 1, 2019 9:00 a.m.
June 5, 2019 9:00 a.m.
July 10, 2019 9:00 a.m.
August 7, 2019 9:00 a.m.
September 4, 2019 9:00 a.m.
October 2, 2019 9:00 a.m.
November 6, 2019 9:00 a.m.
December 4, 2019 9:00 a.m.

Submission Deadlines

December 5, 2018
January 9, 2019
February 6, 2019
March 6, 2019
April 3, 2019
May 1, 2019
June 5, 2019
July 10, 2019
August 7, 2019
September 4, 2019
October 2, 2019
November 6, 2019
December 4, 2019



The Office of Purchasing, Travel and Fleet Management



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