

**PIE Council Minutes**  
**September 16, 2011**  
**1:30pm**  
**Welty Board Room**

Members Present: Twila Alpe, Nora Corrigan, Dionne Fortenberry, Erin Kempker, Rusty King, Royal Toy, Cathy Young, Larry Jones, Dave Haffly, Sirena Parker, Nora Miller, Martha Jo Mims, Carla Lowery, John Davis, Marty Hatton (Chair)

Members Absent: Carlos Williams Jr., Menuka Ban, Mark Bean, Kimberly Dorsey, Brandy Houlk, Shannon Lindell, Ginny Wigginton, Cassie Derden, Perry Sansing, Ken Kennedy, Allegra Brigham, Cathy Mitchell

Guest: Tom Richardson, Jennifer Moore, Gloria Bunnell, Kim Taylor-Gathings

1. Approval of minutes from April 29, 2011. A motion to accept the minutes as read was made by Twila Alpe and duly seconded by Rusty King.
2. Reviewed Schedule of future meetings:
  - a) September 16, 2011
  - b) October 21, 2011
  - c) November 18, 2011
  - d) Skip December
  - e) January 20, 2012
  - f) February 17, 2012
  - g) Skip March (Spring Break)
  - h) April 20, 2012 – room TBD
3. Dr. Richardson discussed the Quality Enhancement Plan (QEP). (Handout on file)
  - a) Initial call for proposals are due October 13, 2011
  - b) By the end of the spring semester we hope to have the final topic in place.
4. Dr. Bunnell discussed bringing faculty salaries in line with Peer Institutions. (Handout on file)
  - a) 2005-2006 there was a plan included in the master plan to bring faculty salaries in line with the rest of the state.
  - b) It was supposed to be a 5 year plan with a 5% increase.
  - c) In 2008 the plan was reviewed and the only response was that raises had been given. After 2008 no other raises were given until 2011.
  - d) Would like to see a plan in place to increase faculty salaries so that the faculty could feel like the university is addressing this issue.
5. Carla Lowery discussed the Graduation Survey Report. (Handout on file)
6. Jennifer Moore discussed the Enrollment Report. (Handout on file)
7. Carla Lowery discussed Campus Labs Software (Assessment and Faculty Credentialing module).
  - a) Would have the capability to upload all faculty.
  - b) Allows faculty development.
  - c) Back up & support is included in the initial price.
  - d) Enough money in the budget to purchase at this time.

- e) Modules could be added on.
  - f) It cross-references itself.
  - g) Could be up and running 2 days after payment is received.
8. Kim Taylor-Gathings discussed Retention Committee.
- a) The committee will fall under PIE.
  - b) Membership will be from Academic Affairs & Student Affairs.
  - c) There will be faculty representation from each of the 4 colleges.
9. Dr. Hatton gave updates concerning the Faculty Advising Corps.
- a) Providing advising after hours
  - b) In early spring will need to plan how to implement 1<sup>st</sup> time summer.
  - c) Need broader discussions – what your department is doing well.
  - d) Will have 3 per college – core is 12
    - i. Considered adjunct staff working with CAE
    - ii. Centralization
    - iii. FAC members must be able to advise across their college
10. Dr. Hatton discussed the Implementation of the Diversity Plan. (Handout on file)
- a) October 1 have to report to IHL the campus committee members.
  - b) This year is the planning year.
  - c) Must implement next year.
  - d) Must determine what we mean by diversity and why we define it that way.
  - e) Must consider diversity when working with outside bids.
11. Five-year planning proposal. (Handout on file)
- a) Entering into conversation with the President's Cabinet about Master Plans.
  - b) Need to determine our goals, needs, and benchmarks.
  - c) Diversity could be the 1<sup>st</sup> year of initial five-year plans.