

**PIE Council Minutes**  
**September 18, 2009**  
**1:30 p.m.**  
**Welty Board Room**

Members Present: Marty Hatton, Shaochen Yang, Rusty King, Mark Bean, Bobby Fugitt, Larry Jones, Dave Haffly, Cassie Derden, John Davis, Barbara Garrett, Carla Lowery, Carmen Osburn, JoBeth Hamlett, Eric Daffron

Members Absent: Brianna Brown, Brandon Newsome, James Ward, Sheila Adams, Vicki Leach, Randy Stewart, Twila Alpe, Sirena Parker, Perry Sansing, Nora Miller, Gary Bouse

The minutes from the April 17, 2009 meeting were approved by the council.

Eric Daffron opened the meeting. He shared with the committee that the role of the PIE council was going to be more of a working council than in the past due to the new institutional-effectiveness process. That process will entail giving feedback about institutional-effectiveness forms to departments. PIE Council members should take back information to their constituents. .

Carla Lowery reviewed the results of the Faculty/Staff Survey. This was administered in January. Two new questions were added for this administration of the survey, one for Faculty and one for Staff. Although participation was good, it was suggested that Department heads encourage their areas to participate in the survey

Carla Lowery then discussed enrollment trends. Enrollment for fall is up. Preliminary numbers show an enrollment of 2478 which is an increase of 5% over last year. Some areas showing increases were FTE, males, counties, and international countries. The retention rate decreased some for both freshman and transfer cohorts.

Eric Daffron and Marty Hatton presented the New Institutional Effectiveness Process. The ACTION process has been endorsed by the cabinet and deans. The ACTION plans will replace IER's. Non-Academic areas will use the ACTION plan while academic departments will use both SMART and ACTION plans. PIE will be taking a much more active role in that they will be reviewing ACTION planning and reporting, and then give appropriate feedback. SMART plans will be reviewed by the Assessment Committee. Eric Daffron told the group since the council would not be meeting in October, this time would be used to form sub-committees.

The meeting was adjourned.