



# Mississippi University for Women

## Inactive vs Concluded Students

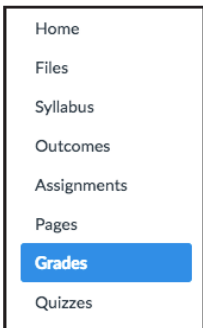
Canvas defines user enrollments according to status. An enrollment can be one of three status options: active, inactive, and concluded as viewed by instructors.

### Active Status

Active enrollments have full participation in the course. They can view the course and participate in all course activities, which means they can submit assignments and reply to discussions. They can also view course grades.

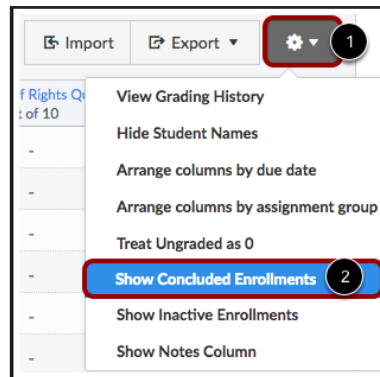
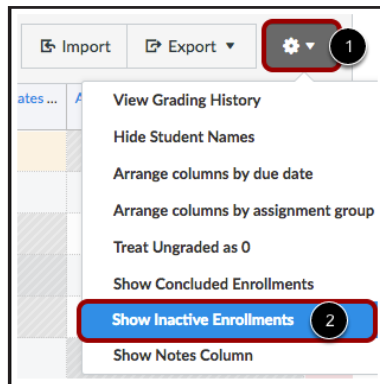
### Innactive and Completed Status

To view innactive students in your course after they have withdrawn or students that have concluded the course as well as coursework and grades for each type, access the grade center options to view them.



1. In Course Navigation, **click** the **Grades** link.

2. **Click** the **Settings** drop-down menu [1], then select the **Show Inactive Enrollments** link [2] or choose the **Show Concluded Enrollments** link [2].



## Innactive Status

Innactive enrollments are students previously enrolled in a course but who can no longer access course content. This status can be used for students who do not pay tuition or drop the course at a future date.

- Inactive enrollments cannot view the name of the course in their Courses list or see a course card in the Canvas Dashboard.
- Inactive enrollments cannot be sent or receive messages through any messaging option in Canvas.
- Inactive enrollments cannot be added to any groups in a course. If the student was already in a group when he or she was deactivated, the student no longer has access to the group; other students in the group cannot view inactive students in the group People page.
- If necessary, instructors can still access any previously submitted assignments from inactive enrollments, both in Assignments and SpeedGrader.
- Instructors can still assign grades to inactive students. However, inactive students cannot view grades or receive any notifications about assignment comments.
- User data for inactive enrollments is included in course statistics and user access reports, but user analytics are not available.

Student Name	Secondary ID	Course Introductions Out of 10
Emily Boone	emily.boone.canvas@	✓
Jessica Doe	jessica.doe.canvas@	✓
Max Johnson	max.johnson.canvas@	✓
Bruce Jones	bruce.jones.canvas@	✗
Joe Rogers <b>inactive</b>	joe.rogers.canvas@	✗

## Concluded Status

Concluded enrollments are students who can only view the course in a read-only format. This is the same status that is automatically given to students when a course is concluded.

- Unless an instructor or admin restricts students from viewing concluded courses after a specific term, course, or section date, students can access the course but cannot submit assignments or participate in discussions.
- Students can view prior courses in Conversations, but they can only send messages in concluded courses to their instructor.
- User data is included in course statistics, user access reports, and user analytics.

Student Name	Secondary ID	Course Introductions Out of 10
Emily Boone	emily.boone.canvas@	✓
Jessica Doe	jessica.doe.canvas@	✓
Max Johnson	max.johnson.canvas@	✓
Bruce Jones	bruce.jones.canvas@	✗
Joe Rogers <b>concluded</b>	je.rogers.canvas@	✗