

April 2023

What To Do Before You Interview?

1. Research the company and industry
2. Prepare key points you want to communicate during the interview
3. Practice your interview skills

Be Prepared, Be Professional, Be Yourself

Questions to Ask in an Interview

1

Can you elaborate on the day-to-day responsibilities this job entails?

2

What are the characteristics of someone who would succeed in this role?

3

What's the most important thing I could do to help within the first 90 days of employment?

4

What are some of the challenges you've seen people in this role or on this team encounter?

5

If I were in this job, how would my performance be measured?

6

What does the career path for someone in this role look like?

7

What other functions or departments does this team work with most often?

8

What does your job look like day-to-day and how would you anticipate working with the person in this role?

9

What do you like best about working here?

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DRESS for SUCCESS

When preparing for a job interview, wearing the right outfit can help you feel comfortable and confident. Be prepared, plan ahead and put your best foot forward. Dressing appropriately helps make a strong first impression.

Alumni Career Highlight: Julie Hussey Class of 1995

Julie Hussey is a trial attorney noted for her achievements in the defense of consumer class action litigation, regarding false and misleading advertising and high-stakes product liability litigation in jurisdictions across the United States. She has defended sophisticated litigation involving catastrophic injury/death and/or economic damage claims against manufacturers and retailers of dietary supplements; food and beverage; pet products; cosmetics; pharmaceuticals; batteries; tires; paint; and automotive products. Julie is a trusted advisor, guiding clients through product recalls and developing benefit statements for consumer goods. She also counsels clients on contractual agreements involving product liability risk management. Julie has many professional recognitions including being nominated as a "Most Influential Women" by the *San Diego Daily Transcript* in 2020, the recipient of the DLA Piper National Pro Bono Award in 2007, Top Women Lawyers in California, *Daily Journal* in 2016 and Recommended by *Legal 500* for Consumer Litigation in 2013.



Interview Follow Ups

At the end of your interview ask the hiring manager when you can expect to hear back from them about next steps. This date will help you determine when it is most appropriate to follow up. One day after your interview, you can send your first hand written note thanking the hiring manager for their time. Mention a specific thing that was discussed in the interview or what you have learned about their organization. It is typically best to give interviewers at least five business days to contact you. If they decide to go with a different candidate for the position, still thank them for their time and the opportunity to meet about the position. Always try to keep your relationships with potential future employers on a positive note.

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