

PIE Council Minutes
Subcommittee 4
March 10, 2004
2:00 p.m.
Financial Aid Conference Room

Note: This subcommittee is charged with the revision of the University strategic planning document.

Members Present: Sheila Adams, Mark Bean, Nora Miller, Bob Oyler

Members Absent: None

Items Distributed: Sample Objective Submission Form, Summary of the Planning and Assessment Process at MUW

The first order of business was to address the structure of the MUW strategic planning document. The subcommittee discussed the general consensus of PIE Council and other campus groups that the planning document should not be a "rolling" document. The subcommittee unanimously agreed. The planning document will reflect planning for a five year period and should be evaluated in the fourth year of the cycle. The title of the document and the overarching MUW Goals will remain unchanged during the five-year cycle. Objectives under each goal will be evaluated annually and may be modified, removed, or remain unchanged based on the results of the evaluation.

The process for writing the objectives for W-2009 was discussed. The subcommittee agreed that the general consensus of PIE Council was to have the objectives developed before the end-of-year retreats. The subcommittee then discussed the appropriate method for developing the objectives which should include adequate campus review. It was agreed that the President's Cabinet should write the first draft of the objectives. Cabinet members may solicit the assistance of the unit managers that report to them. The first draft of the objectives will be available for PIE Council review at the April 23rd meeting. Cabinet members should submit potential objectives on the Objectives Submission form (attached) to the Office of Planning and Institutional Effectiveness by April 16, 2004. The objectives will be compiled for initial review by PIE Council. The objectives will then follow a similar review process as the Vision, Mission, and Guiding Principles Statement and the MUW Goals.

The subcommittee then discussed the MUW planning and assessment information (attached). Mark Bean explained that this was developed to help demonstrate the relationship between "strategic planning" and "institutional effectiveness assessment." The subcommittee made recommendations for further clarity and agreed that this information should be distributed to unit

managers. This information will be included in the *MUW Comprehensive Planning, Evaluation, and Budgeting Guide*.

With no further business, the meeting was adjourned at approximately 3:00 p.m.