

January 16, 2009

Dear MAGC Member:

The Mississippi School for Mathematics and Science is the nation's fourth state-supported, residential high school for academically talented students. Located on the campus of the Mississippi University for Women in Columbus, MSMS offers a unique learning experience based on each student's needs, interests, capabilities, and past experiences. All classes are taught on a college preparatory level.

Once again, I would like to extend an invitation to you to participate in the selection of our new junior class for the 2009-2010 academic year. You can assist us by volunteering to serve on one or more of the admissions selection committees. The committees are made up of the following people:

1. Application Review Committees: Each committee will consist of three members – one MSMS faculty member, one K-16 teacher, and one non-educator. The committee pool will have representatives from all four Congressional districts.
  2. Interview Committees: Each committee will consist of one K-16 teacher and one non-educator. The committee pool will have representatives from all four Congressional districts.
  3. Final Review Committee: This committee will consist of five members – one MSMS faculty member, one non-educator, one K-16 teacher, one MSMS academic counselor, and one MSMS alumni.
- The Application Review Committees are responsible for the analysis of application materials submitted by the student, which includes responses to written questions, work samples, the application form, as well as comments from teachers, counselors, and other adults. Application Review Committees are in teams of three people as stated above and will rate the applicants using a standardized format.
  - The Interview Committees are made up of two members who converse individually for 20 – 30 minutes with assigned applicants and rate them using a standardized format.
  - The Final Review Committee is responsible for reviewing the applicant's scores (i.e., application review score, interview score, grade point average, standardized test scores, and recommendation forms) to determine all qualified candidates. Using a point system, the final committee determines who will be admitted based on the number of qualified applicants and available space in the residence halls.

MSMS needs your assistance in serving on one or more of the committees mentioned. Hotel accommodations will be provided for those who live outside the Lowndes county area. Lodging will be paid by MSMS directly rather than by reimbursement. Hotel rooms will be double occupancy unless you choose to provide your own accommodations. Breakfast, lunch, and dinner plus a travel stipend (\$75) will be provided to all committee members. Enclosed you will find a confirmation form. If you would like to participate, please complete the reply form and e-mail it to [rsmith@msms.k12.ms.us](mailto:rsmith@msms.k12.ms.us) or fax it to 662.329.8570 no later than **January 30, 2009** so that we can arrange the necessary accommodations.

Sincerely,

Rick Smith  
Director for School Advancement

# 2009-2010 MSMS ADMISSIONS SELECTION COMMITTEE CONFIRMATION FORM

*Please Print.*

NAME: \_\_\_\_\_ ETHNICITY: \_\_\_\_\_ GENDER: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_ TITLE: \_\_\_\_\_

IF CLASSROOM TEACHER, PLEASE INDICATE GRADE/AREA: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ COUNTY: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

Please your category:  Alumni  PLUS  Teacher  Administrator  Retired Teacher/Administrator

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*Please check where appropriate.*

- I can serve on the Application Review Committee.  
*Friday, March 6 at 5:00 p.m. and Saturday, March 7.*
- I can serve on the Interview Committee.  
*Saturday, March 28, 2009, from 7:00 a.m. - 5:00 p.m.*
- I can serve on the Makeup Interview Committee.  
*Thursday, April 2, 2009, from 12:00 noon - 5:00 p.m.*
- I can serve on the Final Review Committee.  
*Friday, April 4, 2009, 7:00 a.m. - 5:00 p.m.*
- I cannot serve this year, but please consider me for future committees.

**Please return form to the MSMS Office of Admissions, e-mail to [rsmith@msms.k12.ms.us](mailto:rsmith@msms.k12.ms.us),  
or fax to (662) 329-8570 by January 30, 2009**