

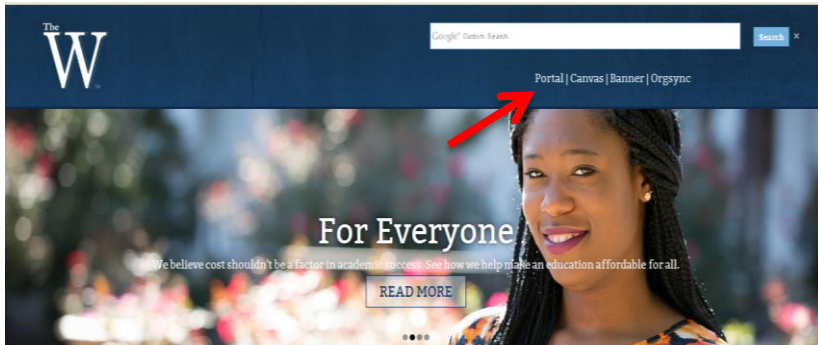


Information Technology Services Information Systems

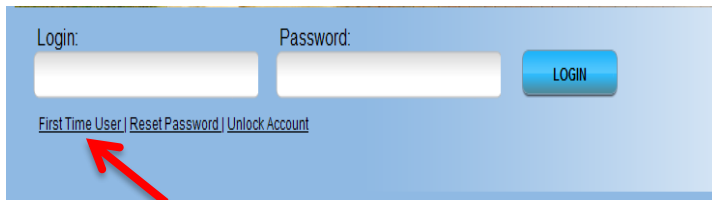


Access to Canvas via My Campus Portal (First Time User)

1. Go to www.muw.edu
2. Click on [Portal](#) at the top right, but don't log in.



1. Click on [First Time User](#) in the Quick Link section.



2. Enter your NetID as the User Name.
3. Enter your 8 digit date of birth as the password in the format mmddyyyy and click Login.
4. Click on the "**Click Here**" to make the Welcome box go away.
5. Enter your 8 digit date of birth as the old password in the format mmddyyyy.
Enter in a new password (must contain at least 8 characters from three of the four following categories: **uppercase characters** (A through Z), **lowercase characters** (a through z), **numbers** (0 through 9), and **nonalphanumeric characters**: ~!@#\$\$%^&* _-+=`|\(){}[];'"<>.,?/
6. Confirm the new password and press the enter key on your keyboard.
7. Select "**Click here to continue**".
8. Read the information and then click on "**Click Here**".
9. Set up your two security questions.
10. Select "**Enroll**".
11. Select "**Sign Out**".

continued on the next page

Canvas 24/7 Support

Call 844-747-4606 or click "Help" to chat with a Canvas representative or to report a problem.
MUW Student Online Resources: <http://www.muw.edu/online/student>



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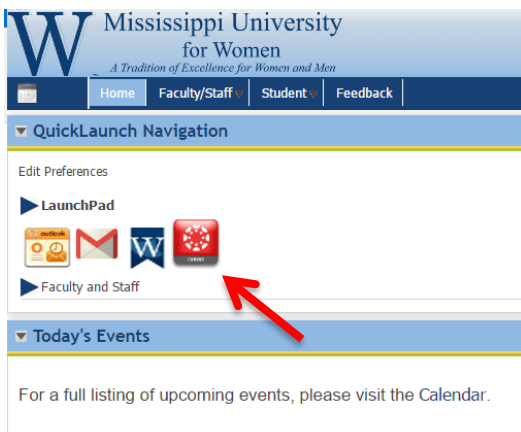
Access to Canvas via My Campus Portal (continued)

After activating your NetID:

1. Click on the [My Campus Portal](#) link on MUW's front page.
2. Enter your MUW NetID in the "**Login:**" blank and new your password in the "**Password:**" blank.
3. Click "**Login**"

A screenshot of a login form with a light blue background. It features two input fields: "Login:" and "Password:". To the right of the "Password:" field is a blue button labeled "LOGIN". Below the "Login:" field, there are three links: "First Time User", "Reset Password", and "Unlock Account". Two red arrows point to the "Login:" and "Password:" input fields.

4. Select the "**Canvas**" image.



5. You should now be logged into Canvas. If not, please contact ITS at 662-329-7282.

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