

## **Mississippi Governor's School Residence Hall Assistant in Training (RAT)**

**Remuneration:** Room and meals in University facilities are provided for the duration of the session.

### **Conditions of Employment:**

- 1) RATs may not have any other commitments during the employment period, except as approved by the Director.
- 2) RATs are on duty for eight to ten hours per day. Duties may be assigned by a Head RA or by the Director. Typically, RA's have morning duties and meetings from 8:00am-10:00am, recreation and supervision responsibilities from 3:15pm-10:00pm, and some free time between 10:00am and 3:00pm. Weekend duty schedules will vary.
- 3) RATs must complete program training and team building activities.
- 4) Alcoholic beverages and drugs will not be allowed.
- 5) Personal visitors are not allowed without the permission of the Director.
- 6) RATs may not leave the residence halls between the hours of 10:00pm and 7:30am without permission from the Director.
- 7) Duties will include all of the following, and other duties may be assigned:
  - a. observing and assisting with the supervision of a residence hall wing,
  - b. assisting with recreational and evening activities,
  - c. distributing mail, classroom materials, etc.,
  - d. attending daily dorm meetings with the Head Resident and RAs,
  - e. assisting with wing meetings every evening,
  - f. relaying information to scholars, as appropriate,
  - g. helping to enforce "lights out",
  - h. being on time and fully participating in evening activities, and
  - i. reporting problems immediately (homesickness, maintenance issues, interpersonal conflicts, depression, etc.).
- 8) It is the responsibility of each RAT to take care of personal business during the hours in which they are off each day. It is not acceptable to miss afternoon or evening activities without the approval of the Director.
- 9) It is the responsibility of each RAT to maintain a professional demeanor at all times, but especially when interacting with MGS faculty, staff, and scholars, as well as with MUW employees and students.
- 10) Violation of any condition of employment may result in immediate dismissal.