Calculating Tuition & Fees Student Statements

The following steps will help determine the student's out of pocket amount due for tuition & fees.

When reviewing the Student Account Summary, please note that it's the student's responsibility to ensure all applicable charges and credits are reflected on the Summary screen.

This would include:

- Tuition
- Room & Board fees
- Online fees
- Course fees
- Other applicable fees (parking decals, replacement ID cards, etc.)
- Financial Aid loans & grants
- Scholarships
- Payments
- Any other credits

Please contact University Accounting at (662) 329-7210 if you feel there are any discrepancies on your account summary.

# **Account Summary**

- Login to your banner web account
- Select "Student Services"
- Then select "Student Records"
- Lastly select "Account Summary by Term"
- Find the current term on this page - it should appear like this

Fall 2012						
Detail Code	Description	Charge	Payment	Balance		
T1	Tuition, Undergrad	\$609.75		\$609.75		
DCAL	Parking Permit	\$25.00		\$634.75		
Pell	Pell Grant		\$360.00	\$274.75		
Term Charges:		\$634.75				
Term Cı	redits and Pay	\$360.00				
Term Ba		\$274.75				
Term Credits and Payments: Term Balance:			\$360.00	\$274		

## Financial Aid

- From your account summary screen. Select the "Student Financial Aid" tab near the top right of the screen
- Then select "Financial Aid" from the menu
- From there select "My Award Information"
- Next, select "Award by Aid Year"

- Select the applicable aid year from the drop down menu
- Click on the "Award Overview" tab
- Scroll down to the section labeled "Financial Aid Award"

#### Financial Aid

The screen should look like this:

Financial Aid Award						
Fund	Status	Fall 2012	Spring 2013	Total		
Federal Subsidized Loan	Accepted	\$ 1,750.00	\$ 1,750.00	\$ 3,500.00		
Federal Pell Grant	Accepted	\$ 360.00	\$ 360.00	\$ 720.00		
Federal UnSubsidized Loan	Offered	\$ 3,000.00	\$ 3,000.00	\$ 6,000.00		
Total		\$ 5,110.00	\$ 5,110.00	\$10,220.00		

Please note: If the "Status" column indicates "Offered" and you wish to accept the financial aid, or if you feel there is an error on your account, contact the Financial Aid Office at (662) 329-7114.

## Calculating Amount Due

- Take the term balance figure from the Account Summary Screen
- Subtract any amounts from the Financial Aid Award screen that are not reflected on the Account Summary screen in the applicable semester column and showing "Accepted" from your term balance.
- A positive amount will indicate the amount due.
- A negative amount will indicate your account credit.

Using our examples from the previous slides, the calculation would be as follows:

Term Balance for Fall 2012 = \$ 274.75

(Subtract) Accepted Financial Aid Fall 2012 = \$ 1,750.00

Balance Due = \$ -1,475.25

Our example student has a credit balance of \$ 1,475.25

### Additional Information

- To completely finalize your schedule, a balance of \$0 or a credit balance is required.
- Only students with a credit balance will be eligible for a book voucher. Book Vouchers are subject to limits due to university caps and your credit balance amount.