



Mississippi University for Women

Spring 2016

Instructional Technology Documentation Parkinson 117

Power On Sequence



1. **Lectern Main Power Switch**
The switch will have a red glow when turned on.



2. **Extron Control Projector Unit**
Use the lectern control panel On button.



3. **Computer/PC**
Power on the computer with the computers Power button.



4. **Extron Control Box**
Select Computer (by pressing the "PC" button on the top Extron Control Switch Box).

Power Off Sequence

1. **Computer/PC**
Log off and shut down
2. **Extron Control Projector Unit**
Use the lectern control panel Off button.
3. **Confirm that the Projector Unit did power off.**
If not, contact the Help Desk and they will visit the room to ensure the projector unit is powered off.
4. **Main Power Switch**
Press the main power switch to off. The switch will not have a red glow when turned off.

Note: After each class, follow the Power Off Sequence. If you know that the next instructor is using the equipment, you should leave the system on.

For Help During Class:
Contact Rick Frazier at 241-6423

To Schedule a Training Session:
Contact Rick Frazier at 241-6423

Contact Us For Help

The Kossen Center for Teaching & Learning offers faculty opportunities for continuous development in areas relevant to their roles, including: integrating technology into the classroom, improving student engagement, assessing student learning, innovative teaching approaches, and other topics that create and support robust environments for teaching, learning and discovery.