

## **11/2/12 Administrative Council Meeting Minutes**

**In attendance:** Jasmine Becton, Peppy Biddy, Dewey Blanett, Dr. Jim Borsig, Jordan Ramsey for Lesia Bryant, Lyndsay Cumberland, Eric Dawson, James Denney, Cassie Derden, Melanie Freeman, Gail Gunter, Dave Haffly, Jessica Harpole, Dr. Marty Hatton, Dr. Dan Heimermann, Dr. Sue Jolly-Smith, Larry Jones, Dr. Jennifer Miles, Nora Miller, Shelley Moss, Nicole Patrick, Danny Patton, Anika Perkins, Tammy Prather, Perry Sansing, Susan Soble, Rich Sobolewski, Kimberly Taylor-Gathings, Dr. Scott Tollison, and Dr. Royal Toy.

**Absent:** Dr. Sheila Adams, Angie Atkins, Menuka Ban, Lucy Betcher, Kate Brown, Sirena Cantrell, Maridith Geuder, Carla Lowery, Dr. Tom Richardson, Lana Robinson, Lindsey Shelnut, Andrea Stevens, Dr. Tom Velek, and Ken Widner.

Dr. Jim Borsig called the meeting to order.

### **Minutes -**

Following a motion by Nora Miller and a second by Gail Gunter, the minutes from the October 2012 meeting were approved.

### **President's Update –**

Dr. Borsig reminded the group that MUW is hosting the Decorative Arts & Preservation Forum and Antique Show and Sale today and is also having the rededication of Poindexter Hall this afternoon.

Dennis Jones, the consultant from NCHEMS that was hired by the IHL Board for the funding formula, was on campus earlier this week. Dr. Borsig felt that the meetings went well with good discussion. Nora Miller added that she felt Mr. Jones asked thoughtful questions about MUW's size that showed he has an appreciation for a smaller campus and the type of education we provide. Dr. Dan Heimermann agreed saying he felt Mr. Jones is sensitive to the variations of educational experiences. Dr. Borsig said the last time the Board worked on a funding formula it was based on growth, but he doesn't feel that will be the case this time. He feels the "fairness test" for the new funding formula might mean it will be equally disliked by all universities.

Kevin Crockett from Noel-Levitz, the consultant MUW hired to assist with enrollment management, was on campus last week. MUW is at a pivot point. Increasing private funding will be important and as well as being student-driven in all that we do. Dr. Jennifer Miles thanked everyone for their participation in the meetings with Mr. Crockett and encouraged the membership to closely review the document she emailed following Mr. Crockett's visit.

Dr. Borsig announced that MUW will roll out the findings from the dialogue sessions on December 5 at 11:00 a.m. He reviewed the first draft when he visited the ID Group this week.

At the recommendation of Dr. Patricia Cormier, a consultant hired to evaluate MUW's alumni and development functions, Dr. Borsig will reorganize these two areas. Andrea Stevens is the Interim Executive Director of Development and Alumni Relations, and Lyndsay Cumberland will serve as Interim Director of Alumni Relations. Mary Margaret Roberts will be reassigned to work in the Development Office on prospect development to help get the university ready for a capital campaign. The alumni employees will be moved to Welty Hall with the development employees to bring about synergy to these two areas. The Foundation and Alumni boards will meet jointly on February 14 to have a workshop conducted by Dr. Cormier to get ready for major fundraising. In the area of fundraising, MUW has some positives, such as MUW's larger-than-many endowment at about \$30 million and an effective Telefund program. Dr. Borsig would like to see the university increase its endowment to \$50 million, and he is convinced we can do this.

**Faculty Senate Update -**

Dr. Royal Toy reported that Faculty Senate has created a subcommittee to explore the need to revise PS 6705 (Annual Performance Evaluation of University Administrators), and another subcommittee to compile recommendations for new faculty training.

**Staff Council Update -**

Shelley Moss said Staff Council will host a lunch and learn series. The first session will be led by the Center for Creative Learning and be on the topic of teamwork.

**SGA Update -**

In the absence of Menuka Ban, Jasmine Becton noted that SGA raised \$580 at the Bachelor Bid for the Tupelo Autism Center.

**Other -**

Perry Sansing introduced Danny Patton, MUW's new police chief. This was his first Administrative Council meeting.

Dr. Jennifer Miles welcomed Nicole Patrick to her first Administrative Council meeting. She is now serving as the interim director of financial aid.

Cassie Derden reminded the group that Scholars' Day is next week and encouraged everyone to put on their W smiles to welcome these students.

Dr. Sue Jolly-Smith noted that NCATE accreditation team will arrive at MUW next weekend.

**Policies -**

On a motion by Dr. Royal Toy and a second by Gail Gunter, the Administrative Council voted to accept PS 1000 (MUW Policy Statement System) into the review process.

On a motion by Rich Sobolewski and a second by Dr. Royal Toy, the Administrative Council voted to recommend to Dr. Borsig that PS 1101 (Responsibilities of Heads of Academic Divisions) be canceled.

On a motion by Nora Miller and a second by Melanie Freeman, the Administrative Council voted to recommend to Dr. Borsig that a minor editorial change be made to PS 3301 (Allocation and Use of Information Technology Resources).

On a motion by Perry Sansing and second by Melanie Freeman, the Administrative Council voted to accept all changes proposed by Academic Council and Faculty Senate for PS 3508 (The Undergraduate Curriculum Council) for recommendation to Dr. Borsig.

On a motion by Cassie Derden and a second by Dr. Sue Jolly-Smith, the Administrative Council voted to accept changes proposed by Academic Council for PS 3518 (Faculty Library Advisory Committee) for recommendation to Dr. Borsig.

On a motion by Dr. Royal Toy and a second by Gail Gunter, the Administrative Council voted to accept changes proposed by Academic Council and Director's Council for PS 3520 (Financial Aid Committee) for recommendation to Dr. Borsig.