

**Core Curriculum Committee  
Minutes  
February 9, 2007**

Members Present: Anne Balazs, Gail Gunter, James Fitzgerald, Twila Alpe, Cay Lollar, Bob Oyler, Ross Whitwam, Holly Krogh, Tammie McCoy, Patricia Donat (Chair)

Members Absent: Glenn Rhyne, Amy Pardo, Tom Richardson

Material Distributed: Agenda, Minutes from October 13, 2006, Fall 2006  
CAAP Test results

The minutes from the October 13, 2006 meeting were approved by Committee members.

Dr. Donat presented results from the Fall 2006 administration of the CAAP Test. Overall, MUW students score slightly below the national average on all subtests. Strategies were discussed to improve CAAP Test scores. Three strategies were adopted by the Committee: 1) Provide an incentive (random drawing for a \$100 gift certificate to Wal-Mart from all those students who score at the 50<sup>th</sup> percentile or above; 2) Provide standardized test prep sessions for all students (including CAAP students) through the Office of Academic Support Services; and 3) Order copies of the CAAP Test for departmental review to determine if changes in core curriculum course content are needed.

Dr. Donat presented a reviewed copy of the rubric that will be used to assess students' written communication skills. Committee members recommended that intermediate scoring categories be eliminated (leaving three categories: excellent, satisfactory/average, and failing) and that the "thesis clarity" category be removed so that writing samples from a broader range of disciplines can be included in the assessment.

The CAAP Test will be administered on March 2 at 1:30 p.m. and on March 3 at 8:00 a.m. Volunteers to assist with proctoring were needed for the Friday session. The following individuals have agreed to assist: Dr. Anne Balazs, Dr. Twila Alpe, Ms. Gail Gunter, Dr. Holly Krogh, and either Ms. Cay Lollar or Dr. Patricia Donat (if needed).

The next meeting is scheduled for March 9, 2007 at 1:30 p.m.