

The **Bulletin** of Mississippi University for Women includes information that, at the time of printing, describes as accurately as possible the course offerings, policies, procedures, regulations, and requirements of MUW. The University reserves the right to change any statement contained herein or in the **Addendum** without prior notice. For updated information, please refer to the Information Directory in this bulletin for the address and telephone number of the office concerned.

The provisions of this bulletin are not to be regarded as a contract between the University and the student.

### **STUDENT RESPONSIBILITY**

While the University attempts to give students proper advice, the individual student is responsible for knowing and following the rules and regulations of the University, as well as her or his program of study.

### **NON-DISCRIMINATION POLICY**

Mississippi University for Women does not discriminate on the basis of race, color, religion, gender, age, national origin, disability (When reasonable accommodations can be made), disabled veteran status or veterans of the Vietnam era status in admission or access to, or treatment or employment in, its programs and activities.

The University complies with Section 504 of the Rehabilitation Act of 1973 and Public Law 101-336 (Americans with Disabilities Act). The University provides academic adjustments and auxiliary aids to individuals with disabilities, as defined under the law, who are otherwise qualified to meet the University's academic and employment requirements. Those needing assistance may call Ms. Carol Frazier, Director of Academic Support Services, at (662) 329-7138 or (662) 241-7471 or e-mail cfrazier@muw.edu.

### **COMPLIANCE**

The University is in full compliance with federal regulations, including the Family Educational Rights and Privacy Act (as amended), Student Right to Know and Campus Security Act, Section 504 of the Rehabilitation Act, the Reasonable Accommodations Provisions of the Americans with Disabilities Act, Section 1213 of the Drug Free Schools and Communities Act, and the Drug-Free Workplace Act.



Mississippi University  
for Women

*A Tradition of Excellence for Women and Men*

2004-2006  
Bulletin

Volume 116  
June 2004

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The Board maintains offices at 3825 Ridgewood Road,  
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# THE UNIVERSITY

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## HISTORY

When Mississippi University for Women was chartered in 1884, it made educational history as the first state-supported college for women in America. Her founding mothers had been persistent and tireless in their efforts, which had spanned over twenty years. Energetic campaigning in the 1860s and 1870s by activist Sallie Reneau had resulted in legislative approval, but no appropriations. A decade later Olivia Valentine Hastings and Annie Coleman Peyton joined forces to lobby legislators and journalists in support of a public women's college. Originally known as The Industrial Institute and College (II & C), this institution was created by the Mississippi Legislature to provide a unique hybrid: a high quality collegiate education for women coupled with practical vocational training. As one legislator said, it was a "Godsend" for the "poor girls of Mississippi." In a time when intellectual training for women was considered by many to have disastrous consequences, Mississippi had the foresight to recognize that her young women were going to have to be taught not only to think for themselves, but also to support themselves.

The first session began in October of 1885 in Columbus, a city that had won the college by virtue of its early interest in women's education and its willingness to commit hard cash to the endeavor. The city donated to the state the buildings and grounds of the Columbus Female Institute, a private school founded in 1847, in addition to offering city bonds in the amount of \$50,000 for any needed improvements to the property. That October, 341 girls embarked on this new educational experiment. Four years later the first graduates received their diplomas.

MUW has always shown an ability to adapt and change with the times. In 1920, shortly before newly enfranchised II & C graduates elected their former president Henry Whitfield Governor of Mississippi, The Industrial Institute and College became Mississippi State College for Women. This name more clearly reflected the institution's merging of the professional training with four year collegiate degrees. By 1974, as all eight universities in Mississippi began adding and strengthening graduate programs, MSCW became Mississippi University for Women. But her alumni and friends affectionately call her The W. Admitting men since 1982, MUW still provides a high quality liberal arts education with a distinct emphasis on professional development and leadership opportunities for women.

## ACCOLADES

*U.S. News & World Report's* 2004 guide, "America's Best Colleges," ranked MUW a best value among Southern master's universities. It is the seventh time in 10 years that MUW has been ranked a best value.

In October 2003, *Kiplinger's Personal Finance* magazine ranked MUW 67 of the 100 best public colleges in America.

MUW's highly regarded Culinary Arts Institute is one of the few programs of its kind in the nation offering a baccalaureate degree.

MUW is one of a limited number of universities in the country and the only public institution in Mississippi to offer a bachelor's in music therapy.

The Eudora Welty Writers' Symposium, which honors the University's world-renowned alumna, annually draws noted authors and scholars.

Graduates in MUW's Bachelor of Science in Nursing program have a 99.27 pass per-

cent rate on the National Licensure Exam since inception of the program.

The W features a fiberoptic backbone, interactive videoconference classrooms and a satellite uplink.

MUW is home to the Mississippi Governor's School and the Mississippi School for Mathematics and Science, the fourth public, residential high school for gifted students in the nation.

With 23 of its more than 60 buildings listed on the National Register of Historic Places, MUW's campus is one of the nation's most architecturally distinguished.

## **ADMINISTRATION**

The first board of trustees consisted of Governor Robert Lowry, James T. Harrison of Columbus, Dr. Lea Williamson of Como, John F. Smith of Vossburg, Dr. J.J. Gage of Grenada, T. M. Miller of Jackson, Mayor G.R. Higgins of Chotard Landing, Captain D.L. Sweatman of Winona, Dr. J.J. Thornton of Pass Christian, and Senator John McCaleb Martin of Port Gibson, author of the bill creating The W.

The university has had thirteen presidents and seven acting or interim presidents.

**RICHARD W. JONES, 1884-1888**

**CHARLES H. COCKE, 1888-1890**

**MARY J.S. CALLAWAY (Acting President), March 1890-June 1890**

**ARTHUR BEALS, 1890-1891**

**ROBERT FRAZER, 1891-1898**

**MARY J.S. CALLAWAY (Acting President), February 1898-June 1898**

**ANDREW A. KINCANNON, 1898-1907**

**HENRY L. WHITFIELD, 1907-1920**

**JOHN C. FANT, 1920-1929**

**NELLIE KEIRN (Acting President), November 1929-June 1930**

**R.E.L. SUTHERLAND, 1930-1932**

**BURNEY L. PARKINSON, 1932-1952**

**CHARLES P. HOGARTH, 1952-1977**

**JAMES W. STROBEL, 1977-1988**

**HARVEY M. CRAFT (Interim President), July 1988-October 1988**

**DELENE W. LEE (Interim President), October 1988-April 1989**

**CLYDA S. RENT, 1989-2001**

**VAGN K. HANSEN, (Acting President) July 2001**

**LENORE L. PRATHER, (Interim President), August 2001-June 2002**

**CLAUDIA A. LIMBERT, 2002-Present**

History was made in 1989 when Dr. Rent became the first woman to serve as the University's president and the first woman to serve as the institutional executive officer of a public university in Mississippi.

# Mississippi University for Women

## Vision, Mission and Guiding Principles

### **Vision**

Building on its long tradition of excellence in liberal arts and professional education, as well as its historic focus on academic and leadership development for women, Mississippi University for Women will continue to be a university that prepares both women and men for successful lives by providing a high-quality education in a personalized learning environment.

### **Mission**

A Carnegie Master's II public institution, Mississippi University for Women provides high-quality undergraduate and graduate education for women and men in a variety of liberal arts and professional programs, while maintaining its historic commitment to academic and leadership development for women. MUW provides education in Business and Communication, Education and Human Sciences, Fine and Performing Arts, Health and Kinesiology, Humanities, Culinary Arts, Nursing, Science and Mathematics, utilizing small classes and emphasizing a personalized learning environment. The graduates of MUW are prepared for competitive careers and excellent graduate and professional schools. MUW provides educational opportunities throughout Mississippi and the United States while addressing the unique educational and public service needs of northeast Mississippi and adjoining counties in northwest Alabama.

### **Guiding Principles**

MUW provides high-quality instructional programs that emphasize teaching and learning. With faculty and staff of the highest caliber, MUW is dedicated to providing a campus environment for students that encourages lifelong learning, strong career preparation, and personal growth. Graduates are expected to have skills in communication, technology, and critical thinking, as well as an awareness of self, gender-related issues, cultural diversity, and responsible citizenship.

MUW is student oriented. MUW provides small classes and emphasizes personalized student attention, so that each student will have the opportunity to succeed. MUW offers a student-life program that stimulates learning and leadership development.

MUW values research, scholarship, and creativity. While MUW is primarily a teaching institution, the university supports research, scholarship, and creativity to enhance the professional development of faculty and staff in order to better prepare students.

MUW is committed to diversity among its faculty, staff, and students. The faculty, staff, and students of MUW represent the global society in which we live. MUW believes that diversity allows students to grow in their understanding of self and others.

MUW endorses sound organizational principles. MUW is committed to operational efficiency, collaborative strategic planning, institutional effectiveness, and creative problem solving.

MUW meets regional, state, and national needs for higher education. MUW responds to the needs of the local community by providing cultural activities; programs for intellectual, professional, and social development; and by assisting in economic development. MUW extends its outreach to the state and nation using multiple delivery methods, including the internet and other advanced systems.

MUW is committed to public service. MUW forms partnerships with businesses, as well as with educational, governmental, public service, and charitable organizations, to create opportunities that provide economic and social advantages for the institution, community, and region.

Approved by the Mississippi IHL Board on January 15, 2004

## **ACCREDITATION**

Mississippi University for Women is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097; Telephone number 404-679-4501) to award the Associate, Bachelor's, and Master's degrees.

MUW is a member of Association of American State Colleges and Universities, American Association of Colleges for Teacher Education, and the Southern Universities Conference. MUW is listed among institutions accredited by the National Council for Accreditation of Teacher Education, the National League for Nursing Accrediting Commission (NLNAC) (Associate, Baccalaureate and Masters Degree programs), NLNAC, 61 Broadway, 33<sup>rd</sup> Floor, New York, NY 10006 (800) 669-1656, extension 153, The Professional Services Board of the American Speech-Language Hearing Association (for services of the MUW Speech and Hearing Center), the National Association of Schools of Music, and the National Association of Schools of Art and Design. The academic (i.e., Master of Science) program in Speech Language Pathology is accredited by the Council of Academic Accreditation (CAA) of the American Speech Language Hearing Association. MUW's Paralegal Program is approved by the American Bar Association. MUW's Business Program is accredited by the Association of Collegiate Business Schools and Programs. Graduates are eligible for membership in the American Association of University Women.

## **LOCATION**

MUW is located in Columbus, Mississippi, a city with a population of 25,000. One of the most beautiful and historic communities in the South, Columbus is the site of more than 100 antebellum homes and several hundred other buildings listed on the National Register of Historic Places. The city is home to Columbus Air Force Base, one of only four Air Force undergraduate pilot training bases in the nation. The nation's first observance of what eventually became Memorial Day took place in Columbus, and the city is the birthplace of Pulitzer Prize-winning playwright Tennessee Williams. Columbus is a headquarters city for the Tennessee-Tombigbee Waterway.

Columbus is served by U.S. highways 45 and 82 and Mississippi highways 12, 50, and 69. The Golden Triangle Regional Airport, the third busiest in the state, offers several flights daily via two commuter airlines to the major hub cities of Atlanta and Memphis.

## **CAMPUS**

The MUW campus covers more than 114 acres within the residential area of Columbus. Twenty-three of the more than 60 buildings on the campus are listed on the National Register of Historic Places. Historically significant architectural styles represented include Queen Anne, gothic revival, and neoclassical.

The Plymouth Bluff Center is only minutes from the main campus on a sylvan, 190-acre site with more than four miles of nature trails on the Tennessee-Tombigbee Waterway. This beautiful, tranquil setting has cabins accommodating 48 guests and facilities for catered dining for 120 people. The center also has a state-of-the-art conference center, making it an ideal facility for retreats, workshops, and meetings.

## **ACADEMIC, ADMINISTRATIVE AND STUDENT SERVICE BUILDINGS**

**BARROW MEMORIAL BUILDING** (1902) houses the physical plant administrative and shop functions. NRHP

**THE LENORE WOOLARD CARRIER CHAPEL** (1962) was designed as a place for individual or group worship by the world-famous architect, Gyo Obata. The Chapel was the gift of alumna Lenore Woolard Carrier ('12). It is used for a variety of events including weddings, prayer services, and choral concerts.

**CARRIER LODGE** (1962), a spacious lodge located on a bluff overlooking the Tombigbee River, was built with funds donated by MUW alumna Lenore Woolard Carrier ('12). The lodge houses a recreational and dining area, sleeping accommodations for 40, and supervisor's quarters.

**THE HARVEY CROMWELL COMMUNICATIONS CENTER** (1976) houses the Communication Program, the Paralegal Studies Program, the MUW Theatre, the Speech and Hearing Center, Continuing Education, radio and television studios including the electronic classroom of Mississippi Fibernet 2000, the nation's first two-way, interactive, fiber-optic based public-switched distance education network, and offices for the journalism program. The Cromwell Center is named for Dr. Harvey Cromwell, head of the speech department (1949-67) and the first Dean of the Graduate School (1967-75).

**THE DEMONSTRATION SCHOOL** (1929) is part of the Columbus City Schools and serves as a model elementary school (K-4). The Demonstration School is the first, and now the only, laboratory school for teacher education in the state. NRHP

**THE ECKFORD BUILDING** (1929) houses the Police Department. The building was named in 1939 for Dr. Martha O. Eckford, faculty member (1907-1913) and head of the department of bacteriology, physiology, and hygiene (1913-1918). NRHP

**EDUCATION AND HUMAN SCIENCES BUILDING** (1974) houses classrooms, laboratories, and teaching facilities for the Division of Education and Human Sciences. One wing is used for the Parent-Child Development Center. The "Penthouse," formerly a home management residence on the fourth floor, accommodates University guests.

**JOHN CLAYTON FANT MEMORIAL LIBRARY** (1969) houses the holdings of the University library. The library was named in honor of Dr. Fant, president of the University (1920-1929). The Special Collections Room is named for Miss Beulah Culbertson ('10), who served as head of the library (1910-1958).

**THE FINE ARTS BUILDING** (1961) provides a gallery, classrooms, studios, and facilities for the Division of Fine and Performing Arts. This building will be restored in 2004-2005.

**FRANKLIN HALL** (1900) was used until 1935 as the infirmary and was named in honor of Tom Franklin, a former trustee of the University, whose efforts led to the construction of the building. NRHP

**CHARLES P. HOGARTH STUDENT CENTER** (1961) is the home to a variety of student service offices and programs, including “The Goose” grill and coffee bar, the W room, a gathering spot for students, the University post office, University bookstore, club-rooms for meetings of student organizations, an auditorium, a patio, a recreation room, sun deck, and offices for the Division of Student Affairs and the Vice President for Student Affairs, the Student Government Association, and Residence Life. The Center was named for Dr. Hogarth, president of the University (1952-1977).

**NANCY H. HOGARTH DINING CENTER** (1969) houses the cafeteria, banquet rooms, and the President’s Dining Room and was named for Nancy Hogarth, wife of the tenth president of the institution. The cafeteria was renovated in 2002.

**HOOPER SCIENCE HALL** (1955) houses the academic program of the Mississippi School for Mathematics and Science and was named for Francis Hooper, faculty member (1900-1922) and former head of the biology department (1901-1922).

**KEIRN HALL** (1959) was originally built as a residence hall and is a twin structure to Taylor Hall. The building was named for alumna Nellie S. Keirn (’06) who served the University for forty-seven years, including as acting president (1929-1930).

**MARTIN HALL** (1929) is slated for renovation to house the Division of Nursing. It was named in honor of John McCaleb Martin, sponsor of the legislation establishing the institution. NRHP

**THE MARY WILSON HOME** (1929) serves as office space for MSMS. The home originally served as a home management practice house for the program in home economics. It was named for Mary Wilson, a member of the home economics faculty (1925-1961) and head of the department of home economics (1930-1961). NRHP

**McDEVITT HALL** (1927) houses the University computer center, print shop, and Office of Public Affairs and was named in honor of Dr. Ellen McDevitt (’30), an alumna who served as a vascular medicine training specialist at Cornell Medical College. The building originally housed a Junior-Senior dining hall and was later used for the student health center. NRHP

**THE ORR BUILDING** (1884) was the first building on the campus erected by state funds. Orr is the second oldest building on the campus and houses the MUW Archives and Museum, which includes major artifacts from the Tennessee-Tombigbee Waterway. The building was named for Pauline V. Orr, mistress of English and elocution (1884-1913). The stained glass Window of Wisdom in the Orr Chapel, dedicated in honor of Annie Coleman Peyton, former faculty member and an early supporter of the establishment of the University, is a design of Elie Conde Lamb of the J. and R. Lamb Studio of New York City. NRHP

**ORR ANNEX** (1963) originally housed the speech and hearing clinic.

**PAINTER ACADEMIC HALL** (1922) is home to the Division of Humanities and was named for Lawrence G. Painter, head of the English department (1913-1948). NRHP

**PARKINSON HALL** (1951) was recently renovated for the Division of Science and Mathematics. The building was named in honor of Dr. B.L. Parkinson, president of the University (1932-1952).

**THE PLYMOUTH BLUFF EDUCATION CENTER** (1995) is a science education and professional development center. The 190-acre site on the old channel of the Tombigbee River approximately five miles from downtown Columbus houses an education center

with a 100-seat auditorium, dining center, and education laboratories along with six cabins which can accommodate 48 guests. The facility was built by the U.S. Army Corps of Engineers.

**POHL INTRAMURAL BUILDING** (1927) serves as the student services center of the Mississippi School for Mathematics and Science and contains two gymnasiums, a dance studio, a swimming pool, and offices. NRHP

**POINDEXTER HALL** (1905) is the home of the music program and includes classrooms, teaching studios, a music library, practice rooms, and a 235-seat recital hall. The hall was named after Weenonah Poindexter, head of the music department (1895-1935). NRHP.

**PUCKETT HOUSE** (1905) serves as a facility for Alumnae functions. It was the former home of the W. N. Puckett family and was donated to the University by the city of Columbus in 1927. The building has been used both as a language house and as a residence hall over the years. NRHP.

**RENEAU HALL** (1929) houses the Division of Business and Communication, the Career Resources Center, the Counseling and Testing Center, Academic Advising, and Academic Support Services. The building was named for Sallie Reneau, who in 1856 started the movement for the establishment of a state-supported college for women. NRHP

**SHACKLEFORD WAREHOUSE** (1930s) houses art studios for both The W and MSMS.

**SHATTUCK HALL** (1910) houses the Division of Fine and Performing Arts. It was originally used as a residence hall and later as the dining center and was named for Mrs. M.E. Shattuck, who served as college housekeeper for twenty years. NRHP

**SHATTUCK HALL ANNEX** (1910) houses the Culinary Arts Institute.

**SOUTH CALLAWAY HALL** (1908) is undergoing renovation for use by Student Affairs. It was built as an annex to the original Callaway Hall and served as a residence hall. NRHP

**STOVALL HOUSE** (1910) houses the Office of Alumni Affairs. The house was donated by the city of Columbus in 1927. NRHP

**TAYLOR HALL** (1959) is home to the Division of Nursing and the Campus Health Center and was named for Janie Rice Taylor, a former member of Board of Trustees of State Institutions of Higher Learning, and an alumna ('11) of the University.

**EUDORA WELTY HALL** (1929) originally housed the Fant Library. The building was completely renovated in 1991 for use as the administration building. Welty Hall is named for one of the University's most esteemed alumnae, the Pulitzer Prize-winning author Eudora Welty. NRHP

**WHITFIELD HALL** (1927) was named in honor of Henry L. Whitfield, president of the institution (1907-1920) who later became Governor of Mississippi. Whitfield Hall houses the Clyda Stokes Rent Auditorium, named for the former MUW president who served from 1989-2001, the Office of Human Resources, Office of Resources Management and the Office of Institutional Research. NRHP

## **RESIDENCE HALLS**

*All residence halls are centrally heated and air-conditioned.*

**CALLAWAY HALL** (1860) is the oldest building on the campus. The four-story structure has undergone renovations several times, including one complete renovation when the entire interior of the building was removed with only the outside walls remaining.

Callaway Hall is a residence hall for freshmen and provides living space for 134 students. It was named for Mary S.J. Callaway, professor of mathematics (1885-1900), and on two occasions the acting president of the institution (1890, 1898). The structure was used as a hospital during the Civil War when it was a part of the Columbus Female Institute. **NRHP COLUMBUS HALL** (1896) has been renovated for use again as a residence hall on the historic front campus. It can accommodate 60 students in 13 suites and four single rooms. The building was named in honor of the city of Columbus, which donated funds for its construction. **NRHP**

**FRAZER HALL** (1965) is a five-story residence hall which accommodates up to 220 students. The building was named for Robert Frazer, president of the University (1891-1898). Frazer Hall currently houses male students of the Mississippi School for Mathematics and Science.

**GOEN HALL** (1963) is five-story residence hall that accommodates 220 students. The building was named for Marguerite Goen, former faculty member and dean of students (1928-1963).

**GROSSNICKLE HALL** (1922), formerly known as The Club, was named in honor of R.L. Grossnickle, head of the department of mathematics (1926-1964). It is a two-story residence hall of 22 suites and once provided apartments for faculty. **NRHP**

**HASTINGS-SIMMONS HALL** (1900) serves as a residence hall on the historic front campus. The building is a four-story residence hall of 56 apartments, each with two bedrooms and a common living area. It was named for Olivia Hastings, who was an early leader in the movement to establish a state-supported college for women. The building was rededicated in October 1994 as Hastings-Simmons Hall in honor of Miriam Q. Simmons ('49), MUW alumna who served as a member of the Board of Trustees of State Institutions of Higher Learning, and a member of the Mississippi House of Representatives. **NRHP**

**JONES HALL** (1964) is a five-story residence hall that accommodates 225 students. The building was named for Richard W. Jones, the first president of the institution (1885-1888).

**KINCANNON HALL** (1962) is a five-story residence hall that accommodates 225 students. The building was named for Andrew A. Kincannon, president of the University (1898-1907).

**MABEL FANT HALL** (1927) is a three-story residence hall used by the female students of the Mississippi School for Mathematics and Science. The building was named for Mabel B. Fant, a loyal alumna (1897) of the University and the wife of former University president John Clayton Fant. **NRHP**

**PEYTON HALL** (1922) is a three-story residence hall used by the male students of the Mississippi School for Mathematics and Science. The building was named for Annie Coleman Peyton, who played a major part in the movement to establish the institution, and who taught history at the college until her death in 1898. **NRHP**

## **RESIDENCES**

**THE PRESIDENT'S HOME** (1969) is located across the street from Callaway Hall and serves as the official residence of the institutional executive officer.

**MUW APARTMENTS** (1960 & 1967) provide housing for faculty, staff, and full-time students with children in 32 two-bedroom and 16 three-bedroom apartments, located on 5th and 6th Avenues South between 9th and 10th Streets South.

# UNDERGRADUATE ADMISSION

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## GENERAL APPLICATION PROCEDURES

Mississippi University for Women will consider for admission all qualified applicants. MUW does not discriminate on the basis of race, color, age, sex, disability or national origin.

Applicants must submit the following to the Office of Admissions:

- Application for admission.
- Official transcripts from high school including ACT/SAT score and/or all institutions attended.
- Immunization form showing proof of two doses of measles vaccines and one of rubella. Both measles vaccines must have been given after applicants first birthday. There are exemptions from the measles vaccination which include:
  - (1) born before January, 1957; (2) physician documentation of measles or blood test of immunity to measles (rubeola) and (3) documented life-threatening allergic reaction to this particular vaccine.

Note: All students regardless of age must show proof of 1 rubeola vaccination or a blood test of immunity to rubeola.

Applicants may meet general admission requirements to the University and not meet the requirements for a specific department. Applicants should contact the academic department to which they are applying for additional requirements. For admission information or to inquire further about university admission requirements, contact the Office of Admissions, Mississippi University for Women W- Box 1613 Columbus, MS 39701. Telephone: Toll Free 877-462-8439 or 662-329-7106 Fax: 662-241-7481.

E-mail: [admissions@muw.edu](mailto:admissions@muw.edu). Students may apply online by visiting our website at [www.muw.edu](http://www.muw.edu).

## APPLICATION DEADLINES

Applicants for admission (undergraduate) are advised to submit the application for admission well in advance of the period in which enrollment is sought. Late application may require the applicant to register after classes begin.

## FRESHMAN ADMISSION

Admission of entering freshmen is based on the completion of the College Preparatory Curriculum (CPC) specified below with either a specific minimum grade-point average (GPA) or both a specific GPA and minimum standard test score. Students must submit a high school transcript reflecting satisfactory completion of the following college prep curriculum requirements. (Provisional admission may be granted with a seven-semester high school transcript provided the transcript indicates that courses to complete the CPC are underway; final admission will require a complete transcript.) The high school CPC requirements set forth below are applicable to students graduating from high school beginning with the spring of 1996 and are subject to change in accordance with the Institutions of Higher Learning.

### (College Preparatory Curriculum)

**English: 4 Units**—Courses must require substantial communication skills (i.e., reading, writing, listening and speaking).

**Mathematics: 3 Units**—Algebra I, Algebra II, and Geometry. A fourth course in higher level mathematics is highly recommended.

**Science: 3 Units**—Biology, advanced biology, chemistry, advanced chemistry, physics, and advanced physics or any other science course with comparable rigor and content. One Carnegie Unit from a physical science course with content at an introductory level may be used. Two of the courses chosen must be laboratory-based.

**Social Studies: 3 Units**—United States history (1 unit), world history (1 unit with substantial geography component), government (1/2 unit), and economics (1/2 unit) or geography (1/2 unit).

**Advanced Electives: 2 Units**—Foreign language, world geography, 4th year laboratory-based science, or 4th year mathematics. One unit must be in foreign language or world geography.

**Computer Applications: 1/2 Unit**—The course should include use of application packages, such as word-processing and spreadsheets. The course should also include basic computer terminology and hardware operation. This requirement may be met through course work or through a statement of competency from the high school.

**Eighth Grade Units**—Algebra I or first-year foreign language taken in the eighth grade will be accepted for admission provided course content is the same as the high school course.

## Regular Admissions

Regular admissions will be granted to:

1. All students completing the College Preparatory Curriculum (CPC) with a minimum of a 3.2 high school GPA on the CPC;
2. All students completing the College Preparatory Curriculum (CPC) with (a) a minimum of 2.5 high school GPA on the CPC and a score of 16 or higher on the ACT or (b) holding a class rank in the upper 50% and a score of 16 or higher on the ACT;
3. All students completing the College Preparatory Curriculum (CPC) with a minimum of a 2.0 high school GPA on the CPC and a score of 18 or higher on the ACT (Composite);
4. All students satisfying the NCAA standards for student-athletes who are “full qualifiers” under Division I guidelines.

## Admission with Deficiencies

Applicants who fail to meet Regular Admission Standards may be screened for admission. The ACT is not necessarily a requirement in this admission category. These students will enter the "Academic Placement Program" (counseling and testing) which will be held on campus prior to the beginning of the summer session. Such counseling will include institutional consideration of student interests, special skills, experiences and other non-cognitive factors in the evaluation process. After counseling, students may take a screening test (ACCUPLACER) to assist the institution in its admission decision. Students successfully passing the screening test will receive "Full Admission" to the summer or fall term and are encouraged to participate in the year long Academic Support Program.

## Summer Developmental Program

Students who fail to successfully complete the placement program requirements for

fall admission may enroll in the Summer Developmental Program. This is an intensive nine-week program that concentrates on those high school subject areas (writing, reading, mathematics) that are most applicable to success in first-year college courses. The program totals 12 credit hours, which do not count toward graduation. Students must enroll for the entire program. Students who successfully complete this summer program will receive "Full Admission" to the fall term with mandatory participation in the Academic Support Program during their freshman year. Students who fail to complete the Summer Developmental Program successfully are ineligible for further enrollment at MUW until they successfully complete the Summer Development Program and/or meet the Transfer requirements. These students are counseled to explore other post-secondary opportunities, including those offered by community colleges. Developmental studies are only offered during the summer session.

### **Early Admission**

Gifted high school students who desire to enter college prior to high school graduation must meet one of the following criteria:

1. Earn a 3.2 or better grade point average on at least fifteen courses in the College Preparatory Curriculum (CPC) and submit written recommendation by the high school principal or guidance counselor, ***OR***
2. Earn a 3.5 or better grade point average on those College Preparatory Curriculum (CPC) courses attempted, an ACT Composite score of 25 or SAT score of 1130 or better, and submit written recommendation by the high school principal or guidance counselor.

### **Home School**

Admission of entering Home Schooled freshmen is based on the completion of the College Preparatory Curriculum (CPC) with either a specific minimum grade point average (GPA) or a specific GPA and minimum standard test score (Please see freshmen admissions for details). Students must submit an official home school transcript reflecting satisfactory completion of the college prep curriculum and an official ACT or SAT scores. Students who do not have official transcripts must submit a portfolio showing work completed and official ACT or SAT scores to be evaluated by the Admissions Committee.

### **Dual Enrollment**

High School students who have a 25 ACT/1130 SAT, and have written approval from high school principal or guidance counselor, are eligible to enroll in classes during the regular academic year and receive college credit while still in high school.

### **General Education Development (GED)**

Students with a General Education Development Certificate of High School Equivalency must present a GED composite score equal to the fiftieth percentile. In such cases, the applicants may be directed toward the appropriate level of admission based upon on-campus screening.

## **TRANSFER ADMISSION**

Students may be accepted for transfer from other regionally accredited colleges and universities if a minimum 2.00 cumulative GPA has been maintained on all course work

attempted with the exception of vocational/technical or other courses not acceptable for transfer. Applicants must list all colleges attended on the application for admission. (Failure to provide information about prior college attendance is grounds for disciplinary action including immediate dismissal from the University.) In addition, the applicant must meet one of the following options:

**Option 1**

Have successfully completed at least the following 24 semester hours of college work at a regionally accredited school:

- 6 hours of English composition
- 3 hours of college algebra or higher
- 6 hours of laboratory science
- 9 hours of transferable electives

**Option 2**

Have earned an associate's degree intended for transfer to a four-year school.

**Option 3**

Meet freshmen admission requirements (see Freshmen Admission).

The applicant must submit official high school transcripts, ACT/SAT score as well as college transcripts.

Official transcripts must certify that at the next registration the student's grades are acceptable to re-enter the college from which the student is transferring. Due to academic performance at another college or university, a student may be admitted to MUW on academic probation as determined by an evaluation of transfer credits. Transcripts from each college attended should be sent to the Office of Admissions when work has been completed prior to entering MUW. All students must earn at MUW at least 25% of the semester hours required for a specific program to qualify for an undergraduate degree.

Graduates of accredited junior colleges that transfer to Mississippi University for Women will be required to earn at least 50% of the semester hours required for a specific degree at a senior institution (including 25% of the semester hours at MUW) before becoming eligible for any degree, regardless of the number of hours accepted in transfer from the junior college.

## **NON-TRADITIONAL STUDENT ADMISSION**

Non-traditional students may be considered for admission (those who are 21 or older and who do not meet regular admission requirements) as a non-degree-seeking student and register for up to 12 semester hour's credit during a semester. Students admitted as A non-traditional@ are not eligible for Title IV Federal Student Assistance until passing 12 MUW credit hours with a minimum 2.00 cumulative grade point average, or meeting the regular admission standards including the ACT/SAT score requirement. Regular admission status may be attained upon completion of 12 semester hours with a 2.0 grade-point average; credit earned while a A "non-traditional" student may then be applied toward a degree.

\*If entering the nursing program the ACT/SAT is required.

## **INTERNATIONAL STUDENT ADMISSION**

At Mississippi University for Women, we value the perspectives international stu-

dents bring to the campus. The number of international students continues to increase as students find the MUW environment supportive of their needs.

Applicants for admission must provide either original or true certified copies of transcripts, diplomas, and certificates of all previous secondary and post-secondary academic studies. Transfer students are required to provide course descriptions or syllabi so transfer credit can be determined. This documentation must be certified and translated into English. We recommend World Education Services, Inc., P.O. Box 745, Old Chelsea Station, New York, NY 10113-0745, Phone: 212-966-6311 or 800-937-3895, Fax: 212-966-6395, e-mail: info@WES.ORG for evaluation of international transcripts. If a student does not meet transfer requirements, then his or her high school records must be evaluated. The United States Immigration and Naturalization Service requires that applicants show proof to meet the cost of studying prior to the issuance of the I-20 form. The cost includes non-resident tuition, fees, room, meals, books, health insurance, and estimated expenses.

### **Application Deadline**

International students from outside the United States must submit completed applications no later than 45 days prior to the intended term of enrollment. Applications received after that date may be considered for the following term.

### **Entering Freshmen**

1. A completed international admission application.
2. \$25.00 non-refundable application fee.
3. Official composite score of 18 on the ACT or 850 on the SAT I test.
4. Official TOEFL score of 525 (paper based) or 197 (computer based).
5. Official final high school transcript or leaving certificates.
6. Signed International Student Health Agreement.
7. Letter of financial backing with supporting documentation.

### **Transfer Students**

1. A completed international admission application.
2. \$25.00 non-refundable application fee.
3. 2.0 or better cumulative grade-point average on all transferable course-work attempted at other regionally accredited colleges or universities.
4. Official TOEFL score of 525 (paper based) or 197 (computer based).
5. Signed International Student Health Agreement.
6. Letter of financial backing with supporting documentation.

### **\*AND ONE OF THE FOLLOWING:**

1. 2.0 or better grade-point-average at U.S. colleges or universities in the following 24 semester hours:
  - 6 semester hours of English composition
  - 3 semester hours of college algebra or above
  - 6 semester hours of laboratory science
  - 9 semester hours of transferable electives
2. 15 or more transferable hours at a university outside the U.S.
3. Official final high school transcript or leaving certificate and official composite score of 18 on the ACT or 850 on the SAT I test.

4. Associate or baccalaureate degree (or the equivalent) from a regionally accredited institution.

International students do not have to submit the TOEFL score if:

1. They are graduates of a U.S. high school and submit appropriate ACT or SAT scores.
2. They have completed six semester hours of sophomore level English courses at an accredited U.S. College or university.
3. They have earned a bachelor's degree or higher from an accredited U.S. college or university.
4. They are citizens of a country where English is the first language.
5. They have graduated from a high school, college, or university where English is the language of instruction.

### **Health Insurance**

Mississippi University for Women requires all nonimmigrant international students to have health insurance. International students must purchase the insurance plan recommended by MUW or provide documentation of insurance coverage comparable to the recommended plan.

### **Immunization/X-Ray Requirement**

International students must submit records of two vaccinations for measles, mumps and rubella and a chest x-ray with translated report. These records must be received through the Office of International Programs within two weeks of registration.

## **LEGAL RESIDENT STATUS**

Students are classified as in-state or out-of-state for the purpose of paying University fees. The Office of Admissions will make the initial classification at the time a student's application for admission is processed. The burden of proof for establishing residency resides with the applicant. If a student misrepresents his or her status, he or she shall be responsible for paying the fees he or she would have otherwise been required to pay and will be subject to disciplinary action or dismissal from the university. The University Registrar is authorized to change a student's residence status upon receipt of evidence that the student is improperly classified.

The following state laws and regulations apply to determining the residential status for the purpose of enrolling and paying fees at a state supported institution of higher learning:

1. No student may be admitted to any institution of higher learning as a resident of Mississippi unless his residence has been in the State of Mississippi preceding his/her admission.
2. A person who has entered the State of Mississippi from another state and enters an educational institution is considered a nonresident. Even though he/she may have been legally adopted by a resident of Mississippi, or may have been a qualified voter, or landowner, or may otherwise have sought to establish legal residence, such a person will still be considered as being a nonresident of Mississippi if he/she has entered this state for the purpose of enrolling in an educational institution.

**Legal Residence of a Minor.** The residence of a person less than twenty-one (21) years of age is that of either parent. If both parents are dead, the residence of the minor is that of the last surviving parent at the time of that parent's death, unless the minor lives

with his or her legal guardian, duly appointed by a proper court of Mississippi, in which case the residence becomes that of the legal guardian.

**Legal Adoption of a Minor.** Even though a resident of Mississippi may legally adopt a minor, he or she remains a nonresident if the parents are domiciled outside the State of Mississippi.

**Legal Residence of an Adult.** The residence of an adult is that place where he or she is domiciled; that is, the place where he or she actually resides with the intent of remaining there indefinitely, or of returning there permanently when temporarily absent.

**Removal of Parents from Mississippi.** If the parents of a minor who is enrolled as a student in an institution of higher learning move their legal residence from the State of Mississippi, the minor is immediately classified as a nonresident student.

**Twelve Months of Residence Required of Adult Students.** No student may be admitted to any institution of higher learning as a resident of Mississippi unless his or her residence, as defined herein above, has been in the State of Mississippi for a continuous period of at least twelve (12) months after becoming 21 years of age, and immediately preceding registration for the period concerned (see factors regarding residency below).

**Residence Status of a Married Person.** A married person may claim the residence of his or her spouse, or may claim independent resident status as any other adult.

**Children of Parents who are employed by Institutions of Higher Learning.** Children of parents who are members of the faculty or staff of any institution under the jurisdiction of the board of trustees may be classified as residents without regard to the residence requirement of twelve (12) months, for the purpose of attendance at the institution where their parents are faculty or staff members. Full-time faculty and staff are also considered residents.

**Military Personnel Assigned an Active Duty Station in Mississippi.** Members of the armed forces on extended active duty and stationed within the State of Mississippi, except those military personnel whose active duty assignment in the State of Mississippi is for educational purposes, may be classified as residents, without regard to the residence requirement of twelve (12) months, for the purpose of attending state-supported institutions of higher learning and junior colleges of the State of Mississippi. Resident status of such military personnel who are not legal residents of Mississippi, as defined under "Legal residence of an adult" shall terminate upon their reassignment for duty in the continental United States outside the State of Mississippi.

**Children of Military Personnel.** The resident status of children of members of the armed forces on extended active duty shall be that of the military parent for the purpose of attending state-supported institutions of higher learning and junior colleges of the State of Mississippi during the time that their military parents are stationed within the State of Mississippi and shall be continued through the time that military parents are stationed in an overseas area with last duty assignment within the State of Mississippi, excepting temporary training assignments en route from Mississippi. The resident status of minor children shall terminate upon reassignment under Permanent Change of Station Orders of their military parents for duty in the continental United States outside the State of Mississippi, excepting temporary training assignments en route from Mississippi.

**Certification of Residence of Military Personnel.** A military person on active duty stationed in Mississippi who wishes to avail himself or herself or his or her dependents of these provisions must submit a certificate from his or her military organization showing the name of the military member; the name of the dependent (if for a dependent), the name of the organization of assignment and its address (may be in the letterhead); that the mil-

itary member will be on active duty stationed in Mississippi on the date of registration at the state-supported institution of higher learning

**Aliens.** All aliens are classified as nonresidents except those alien students with permanent resident status, temporary resident status, asylee status, or refugee status who can establish Mississippi residence by meeting the other normal requirements for legal residence under these regulations.

**Petition for Change of Residency Classification.** A person who enters the State of Mississippi from another state and enters an educational institution is considered a non-resident. Any person who has attained twenty-one (21) years of age and has thereafter actually established residency and resided within the State of Mississippi for twelve (12) consecutive months after attaining twenty-one (21) years of age upon sworn affidavit and other representation, and who can prove financial independence, may petition for a change in residency classification for the purposes of fees and tuition assessment.

Residency changes are not retroactive.

1. The institution may make reasonable inquiry into the validity of the petitioner's claim.
2. Such petition for change of residency must be received **prior to the first day of class** of the term for which the student is applying for residency.

### **Factors Regarding Residency**

Although domicile and residency for educational purposes are largely matters of intention, this intention is determined objectively from the facts and circumstances surrounding a claim of in-state residency. Some of the factors relevant to determining residency include:

- Actual physical residence of habitation
- Length of actual physical residence. Residence used for income tax, loan, banking and other purposes
- Voter registration
- Motor vehicle registration (Persons moving into the state on a permanent basis have thirty days to register vehicles.)
- Driver's license held (Persons moving into the state on a permanent basis have sixty days to acquire driver's licenses.)
- State to which personal income taxes or other taxes paid
- Status of income sources
- Location of bank, savings and other accounts

**Responsibility for Reporting Change.** It is the individual student's responsibility to report immediately to the Dean of Enrollment any change, which will affect his or her residence status under these regulations.

## **ADMISSION PLANS - NURSING PROGRAMS**

Applicants to the Division of Nursing are advised that prior to entering any clinical nursing course they are required to have a criminal background record check in accordance with Mississippi Statue 43-11-13 regarding health care workers. If the student has any felonies or disqualifying events, he/she will be subject to exclusion from the Division of Nursing.

Applicants to the Division of Nursing are advised that upon completion of degree requirements the Board of Nursing "shall have power to...deny an application for a license..."

This includes a person who:

- (a) Has committed fraud or deceit in securing or attempting to secure such license;
- (b) Has been convicted of a felony, or a crime involving moral turpitude or has had accepted by a court a plea of nolo contendere to a felony or crime involving moral turpitude;
- (c) Is addicted to or dependent on alcohol or other habit-forming drugs or is a habitual user of narcotics, barbiturates, amphetamines, hallucinogens, or other drugs having a similar effect.
- (d) Has engaged in any other conduct, whether of the same or of a different character... that would constitute a crime as defined in Title 97 of the Mississippi Code of 1972.

(State of Mississippi, Nursing Practice Rules & Regulations, February 2004.  
www.msbn.state.ms.us)

Students transferring from another school of nursing must provide a letter verifying eligibility for readmission to the nursing program from which they are transferring.

## **ASSOCIATE OF SCIENCE IN NURSING PROGRAM**

Admission to the Associate of Science in Nursing Program is competitive and is based on applicants' ACT and overall and MUW GPA. Applicants for admission to the fall semester will be considered on or about June 1. Applicants must submit a completed application form, transcripts verifying transfer credit and an official copy of their ACT score.

### **Regular Admission**

#### **Freshmen**

- A. All students must meet the admission requirements of the University.
- B. To be eligible for consideration for admission, all students must have at least an 18 ACT enhanced score (15 ACT if taken prior to October 1, 1989), have completed Anatomy (with lab), Physiology, and College Algebra with a minimum grade of C, and have an MUW and overall 2.0 GPA on all courses attempted.
- C. Science courses may only be repeated once. After the second failure to make a "C" or above, the student is ineligible for admission to the program.

### **Early Admission Policy**

Students having at least an 20 ACT score, a 2.5 GPA, a "C" or above in Anatomy and Physiology, a "C" or above in College Algebra may be considered for provisional early admission. In order to be considered the candidate must submit a completed application to the ASN Program to include transcripts verifying the GPA, the Anatomy, Physiology, and College Algebra grades and a copy of an ACT score by January 15th to the program office. Notification of provisional early admission will be approximately January 31 of each year.

### **Transfer Students**

- A. Students transferring from other institutions must meet the transfer requirements of the University.
- B. To be eligible for consideration for admission, transfer students must have at least an 18 ACT enhanced score (15 ACT if taken prior to October 1, 1989) and

have completed Anatomy (with lab), Physiology, and College Algebra with a minimum grade of “C” or above, and have a GPA of 2.0 on all courses including a “C” or above in any nursing course transferred. If the transfer is within the University, the same requirements must be met.

- C. Science courses taken prior to or after admission may be repeated only once. After the second failure, the student is ineligible for admission to the program.

### **LPN Advanced Placement Option Admission**

- A. Students must meet the admission or transfer requirements of the University.
- B. To be eligible for consideration for admission, all students must have at least an 18 ACT enhanced score (15 ACT if taken prior to October 1, 1989), have completed Anatomy (with lab), Physiology, Microbiology (with lab), College Algebra, Human Growth and Development, English Composition I, and Nutrition with a minimum grade of “C”, have an MUW and overall 2.0 GPA on all courses attempted, have a current unencumbered Mississippi Practical Nurse’s License and have worked at least one year in a clinical setting as a licensed practical nurse.
- C. Biological Science courses taken prior to admission may be repeated only once. If the student fails to make a “C” on the second attempt, the student is ineligible for admission to the program.

### **Special Admission**

- A. All regular admission requirements of the University must be met.
- B. Students making less than the required ACT may be considered for admission after completing a minimum of twelve (12) semester hours with an MUW and/or overall quality point average of 2.0 on all courses attempted. These twelve hours are to include the completion of Anatomy (with lab), Physiology, and College Algebra with a grade of “C” or above.
- C. Advanced Placement students making less than the required ACT may be considered for admission in the program after completing the prerequisites for the advanced placement option with a grade of “C” or above and an MUW and overall GPA of 2.0. Advanced Placement prerequisites include twenty-four semester hours.

## **BACHELOR OF SCIENCE IN NURSING PROGRAM GENERIC OPTION**

Admission to the generic baccalaureate nursing major is competitive. Admission of applicants for the summer term will be determined in January of that year. To be considered for admission to the generic baccalaureate nursing major:

- a. Students must meet the admission requirements of the University.
- b. Students must have:
  - 1. A composite ACT score of 21 enhanced (18 if taken prior to October 1, 1989), an overall and/or MUW quality point average of 2.0, and completion of all prerequisite courses with no less than a “C.”
  - OR*
  - 2. If students do not have a composite score of 21 enhanced (18 if taken prior to October 1, 1989) on the ACT, the requirements are an overall quality point average of 2.5 and completion of all prerequisite courses with no less than a “C.”

- c. Generic students must successfully complete all nursing prerequisites designated for the first four semesters of the curriculum.
- d. Physical and biological science courses may be repeated only once. There is a six-year limit on science courses. After the second failure to make a “C” or better in a physical or biological science course, the student is ineligible for admission to the program.
- e. Students must complete an application for summer placement during late (November) Fall Semester.

Decisions regarding admission to the junior year for the Generic Program are based on the candidate’s ACT and cumulative quality point average.

## **ADMISSION DATES**

Decisions regarding admission to the generic baccalaureate nursing major are made during the month of January.

## **RN/BSN ADVANCED PLACEMENT OPTION**

To be considered for admission to the RN/BSN Advanced Placement Option nursing major students must:

- A. Meet admission requirement of the University.
- B. Meet admission requirements to the RN/BSN Advanced Placement Option:
  1. Submit transcripts on all prior college work that documents successful completion of a prior ASN or Diploma in Nursing from an accredited school of nursing.
  2. Submit transcripts that document successful completion of 54 hours of core course work.
  3. \*Students must have an ACT composite score of 18 if taken before October 1989, or 21 if taken in October 1989, or after. Students with the required ACT composite score must also have at least a “C” in each prerequisite course and a 2.0 quality point average.  
OR  
\*Students with less than the required ACT composite score must complete all the course prerequisites to the nursing major with at least a “C” and have an overall 2.5 quality point average.  
OR  
\*R.N. students may enter without an ACT by completing all the course prerequisites to the nursing major with at least a “C” and having an overall 2.0 quality point average.  
\*Under certain circumstances a student not meeting the above criteria can be admitted as “high risk” with the approval of the Admission Committee and Program Director.
  4. Submit a copy of a current unencumbered license to practice as a Registered Nurse in the state of Mississippi or state in the multi-state compact.
  5. Verification of at least one year in the nursing profession, either as a RN or LPN.
  6. Verify present employment or successful completion of a pharmacology exam.

Decision regarding admission to the junior year of the RN/BSN Option are based on the candidate's cumulative quality point average and candidate's date of application. There is a limit on the number of students admitted to the RN/BSN Advanced Placement Option dependent on the capabilities of the resources available.

### **Admission Dates**

Admission to the RN/BSN Advanced Placement Option nursing major is competitive. The deadline for applications into the summer term will be May 15 of that year and the fall term will be August 15 of that year. Applicants applying for financial aid should submit applications to the university prior to March 25 to be considered eligible for financial aid.

# FEES & EXPENSES

It is the intent of the University to keep expenses at a minimum. A portion of student tuition and fee charges is used for operating costs, including scholarships and tuition waivers. The residence halls and food service must be self-supporting and fees are set according to costs. Insofar as possible, expenses will not exceed those listed; however, the University reserves the right, subject to order of the Board of Trustees, to raise, lower, or modify any of the fees for the 2004-2005 session.

## FEE SCHEDULE

### FEES PER SEMESTER

**Tuition and Required Fees** \$1,747.50

The \$1,747.50 tuition and required fees provide for:

**Undergraduate student:** 12-19 semester hours

**Graduate Student:** 9-13 semester hours

### Non-Residents of Mississippi

Tuition & Fees \$1,747.50

Non-Resident Fee 2,473.50

Total Tuition & Fees \$4,221.00

### OVERLOAD FEES

Undergraduate Students taking more than 19 semester hours must pay an additional \$107.59 per semester hour.

Graduate students taking more than 13 semester hours must pay an additional \$144.16 per semester hour.

### PART-TIME FEES

Tuition and required fees for part-time undergraduate students taking 1-11 semester hours are \$145.67 per semester hour.

Tuition and required fees for part-time graduate students taking 1-8 semester hours are \$194.22 per semester hour.

### Non-Resident Part-Time Fees

The per semester credit hour additional fee for out-of-state students is:

\$206.12 for undergraduate students taking less than 12 hours.

\$274.78 for graduate students taking less than 9 hours.

Students who take twelve or more semester hours pay the regular fees. When permitted to audit classes, part-time students pay at the same rate per semester hour as those receiving academic credit. Part-time students are expected to make full payment at the time of registration.

### GRADUATE STUDENT FEES

A full-time graduate student will pay general fees of \$1,747.50 per semester. A full-time graduate student is defined as one taking 9 semester hours. Graduate students taking less than nine semester hours are charged at the rate of \$194.22 per semester hour. Graduate students taking more than 13 semester hours will be charged \$144.16 for each additional hour.

## NON-RESIDENT FEES

In addition to the General Fees, a charge of \$2,473.50 per semester will be made for all full-time students whose legal residence is not in Mississippi. Part-time out-of-state students will be charged an additional \$206.12 per credit hour for undergraduates taking less than 12 hours, or \$274.78 per credit hour for graduates taking less than 9 hours.

## LIVING EXPENSES

Non-refundable annual housing deposit:	\$ 25.00
*All residence halls per semester:	1,889.00
Add for private room per semester:	415.00
Add for Apartment Style Housing:	200.00

## SUMMARY OF SEMESTER FEES AND EXPENSES FOR RESIDENCE HALL STUDENT

	<u>In-State</u>	<u>Out-of-State</u>
Tuition & Required Fees	\$1,747.50	\$1,747.50
* Living Expenses	<u>\$1,889.00</u>	\$1,889.00
Non-Resident Fee		<u>\$2,473.50</u>
<b>Total</b>	<b>\$3,636.50</b>	<b>\$6,110.00</b>

\*Includes room, board, and post office box rent.

The University offers three meal plans, all costing the same amount.

- Plan I** Includes all 19 meals per week served in the Hogarth Dining Center cafeteria.
- Plan II** Includes any 14 of the 19 meals served per week, plus 50 Annual Bonus Bucks which can be used in the Goose, the Grill, the Coffee Bar, or to pay for meals in the cafeteria.
- Plan III** Includes any 10 of the 19 meals served per week plus 100 Annual Bonus Bucks which may be used as in Plan II.

**NOTE:** Students must pay a \$25.00 non-refundable application fee in order to reserve housing for the upcoming year.

## PAYMENT PLANS

Tuition and fees are due in full on registration day. If a student does not pay in full, that student must set up a payment plan. Mississippi University for Women has contracted with Tuition Management Systems, Inc., to offer annual (nine or 10 payments) and semester (four or five payments) plans. This monthly payment option is an alternative to paying the total cost at the beginning of each semester. The only cost is an enrollment fee of \$55 for the annual plans and \$40 for the semester plans; there is no interest charge.

Call 800.722.4867 and talk with a professional payment counselor about the payment plan that is best for you. If you want to see on-line the plans available to you, go to [www.afford.com](http://www.afford.com).

Students who withdraw from the University are responsible for any remaining debts owed to the University.

## **SPECIAL FEES**

### **LATE REGISTRATION AND CHANGE OF COURSE FEE**

Late Registration Fee \$100 per semester

This fee is charged to each student who fails to complete registration at the prescribed time for each semester by either paying tuition in full or setting up a payment plan with TMS.

Change of Course Fee \$10.00

Students who change courses after their initial registration for either semester must pay this fee before the change is official.

### **BY-PASS EXAMINATION FEE**

By-pass examination Fee \$10.00 per semester.

This fee must accompany the completed application for permission to by-pass.

### **CLEP RECORDING FEE**

A \$10 fee must be paid before CLEP credit may be recorded on a student's transcript.

### **DEGREE AUDIT FEE**

There is a degree audit fee of \$50. This fee is required of all students who apply for a degree and is non-refundable. Applications for degree are available in the Office of the Registrar. Should a student not complete graduation requirements for the term indicated, another application must be filed and another degree audit fee paid. See the Academic Calendar for deadlines.

## **NON-REFUNDABLE CLASS FEES**

### **ART FEES**

Students enrolled in ART 230, 330, 430 (Clay Arts), ART 238, 338, 431, 438 (Sculpture), ART 236, 336, 436 (Fiber Arts) and ART 334, 434 (Metal Arts) must pay a \$40.00 fee per class. Students enrolled in Graphic Design, Interior Design, or Printmaking (ART 195, 250, 251, 261, 262, 350, 351, 362, 380, 381, 382, 383, 384, 450, 451, 462, 481, 482, 483, 484, and 489) classes must pay a \$20.00 fee.

### **CAMERA RENTAL FEES**

A \$15.00 non-refundable camera rental fee and a \$20.00 damage fee will be charged for all students who do not furnish their own cameras for COM 205 and COM 306. All or part of the \$20.00 deposit will be returned to the students at the end of the semester, depending upon the condition of the camera when it is returned.

### **CULINARY ARTS FEES**

Students enrolled in food production classes in the culinary arts major (CA 300, 301, 400, 401) must pay a \$100.00 food charge per class. Some sections of CA 399 will also have a \$100 fee.

Students enrolled in food production/usage classes in the Culinary Certificate program (CA 101,102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 199) must pay a \$25.00 food charge per class. Students enrolled in CA 415, Food Styling and FN 302, Menu/Recipe Development must pay a \$50.00 food charge per class.

## **EDUCATION/HUMAN SCIENCES FEES**

Students enrolled in ED 312, 497, 498 and/or PSY 454 must pay a \$10 fee per class.

## **HORSEBACK RIDING FEE**

A \$300.00 fee will be charged to each student who enrolls in HK 136, Horseback Riding I.

## **LEARNING SKILLS FEE**

A \$5.00 fee will be charged to each student who enrolls in LS 102.

## **MUSIC FEES**

Students enrolled in MUS 125 must pay a \$100.00 fee for each two hour applied music course in addition to the regular tuition.

## **SKIN AND SCUBA DIVING FEE**

A \$70.00 fee will be charged to each student who enrolls in HK 207, Skin and Scuba Diving and \$75.00 for HK 208, Advanced Diving/Rescue.

## **ADJUSTMENTS TO CHARGES/REFUNDS**

Adjustments to tuition and housing expenses are made for students who officially withdraw from the University during the first ten days of classes (Fall, Spring, and Full Summer Semesters) or during the first three days (5 Week Summer Sessions). Students will be refunded 100% less \$100 or 5% of tuition, whichever is lower. Housing expenses will be pro-rated based on actual residency. Students withdrawing from student housing before the contract period ends will be assessed an additional \$150 contract termination fee. Students who withdraw from student housing during the first 5 weeks of the Fall or Spring Semester will receive a pro rata refund of their meal plan payment.

**Note:** First-time students who receive financial aid under the Title IV program are subject to the refund guidelines of that program. Please contact the Office of Financial Aid or the Comptroller for specific guidelines.

**NON-ATTENDANCE** of classes does not constitute an official withdrawal. Per contract agreement, students who remain enrolled but withdraw from the residence hall will receive no refund of fees and will be billed for the Spring Semester if they remain enrolled and signed a two-semester contract. Students who withdraw from the University during the first two weeks of classes will have their living expenses pro-rated based on actual residency. No refund will be given after the first two weeks. Students who are charged for a private room will have rates adjusted when the private room status is changed. No adjustments will be made the last 30 calendar days of the semester.

Students doing directed teaching or other field experiences who move out of the residence halls will have their living expenses pro-rated based upon actual residency.

Refunds due to withdrawals will normally be mailed to the student within 3 weeks. Students who withdraw from the University are responsible for any balance remaining on their account.

## **REMITTANCES**

All remittances should be sent to the Comptroller of the University and should be made payable to Mississippi University for Women.

Checks made payable to the University student are honored in payment of fees. A

service charge of \$20.00 will be imposed for returned checks. Returned checks will be subject to legal collection procedures unless payment is made promptly upon demand by the University.

## **STUDENT OBLIGATIONS**

### **GENERAL INFORMATION**

Accounts owed to the University must be cleared by a student before taking examinations and/or preregistering for subsequent semesters. A student indebted to the University does not receive credit for work done until all accounts are paid. The University reserves the right not to issue transcripts, diplomas, degree verifications and letters of good standing to students whose financial obligations have not been satisfied. Students who withdraw from the University are responsible for any balance remaining on their account.

Any student account that remains unpaid at the end of the semester and is not paid within thirty (30) days may be turned over to an outside collections agency for assistance in collecting. A collection cost will be added to the amount owed by the student to cover the collection agency costs.

### **LIBRARY OBLIGATIONS**

Students who owe the University for library fines, damage to, or loss of library materials, either the first or second semester, will not receive credit for the semester's work until such indebtedness is paid.

### **IDENTIFICATION CARDS**

If a student is to receive a refund check, an MUW I.D. card must be presented to the Office of the Comptroller staff before the check will be given to the student.

All regularly enrolled students are issued an Identification Card during registration. Identification cards for resident students must be presented at each meal. Failure to present the identification card at the food facility may result in the student having to pay for the meal being served.

Students changing status from a resident to a commuter will forfeit their I.D. cards to the Office of Residence Life, and a new card will be issued. If the status change is after five weeks when no adjustments are made, the student may retain the I.D. card and continue to eat in the cafeteria.

Withdrawing students must surrender their I.D. cards to the Office of The Comptroller to effect final adjustment to their account. No refund will be issued until the adjustments have been effected and prepayment has been made by the student. If the withdrawal date is after five weeks, no adjustment and/or refund will be made. The student may retain a Food Services I.D. and continue to eat in the cafeteria if prepayment has been made.

A lost I.D. card will be replaced upon payment of \$10.00.

### **STUDENT SUPPLIES**

All books and other academic supplies not covered by fees can be secured at the University bookstore. The bookstore is located on the first floor of the Charles P. Hogarth Student Center. The fees and expenses already mentioned do not include the cost of these items.

### **PERSONAL EXPENSES**

Money intended for personal expenses cannot be entered on the books of the University. Students are not allowed to draw on their prepaid living expenses or tuition to

meet other expenses. In addition to books and supplies, students are responsible for expenses necessary for campus organizations and personal activities. To eliminate the need to have sums of cash on hand, many students find a checking account with a home or local bank convenient.

