

11/7/08 Administrative Council Meeting Minutes

In attendance: Marty Brock, Roger Busby, Bryant Cook, Yolanda Cook for Lucy Betcher, Dr. Eric Daffron, James Denney, Cassie Derden, Melanie Freeman, Gail Gunter, Dave Haffly, Dr. Joyce Hunt, Dr. Hal Jenkins, Larry Jones, Dr. Sandra Jordan, Dr. Dorothy Kerzel, Carla Lowery, Scott McKenzie, Dan Miller, Tonya Moak, Dr. Barbara Moore, Sirena Parker, Lamar Peacock, Dr. Bridget Pieschel, Dr. Tom Richardson, Mary Margaret Roberts, Perry Sansing, Jeannette Stone for Cay Lollar, Dr. Tom Velek, Dr. Bucky Wesley, and Cathy Young

Absent: Dr. Sheila Adams, Dr. Brian Anderson, Angie Atkins, Kristen Barnes, Dr. Gary Bouse, Kate Brown, Carol Frazier, Andrea Holcombe, Robin Holliman, Dr. Claudia Limbert, Nora Miller, Brandon Newsome, Anika Perkins, Dr. Wahnee Sherman, Amy Swingle, Rhonda Thomas, Eileen Van Der Weele, and Cathy Young

In the absence of Dr. Claudia Limbert, Dr. Sandra Jordan called the meeting to order.

The minutes from October 2008 were approved.

University Update -

No report.

Academic Affairs Update -

Dr. Jordan passed out a summary sheet regarding her recent trip to China. The purpose of the trip was to meet with identified institutions to establish a commitment to create opportunities for student exchange, faculty exchange, faculty and staff development, student collaboration in identified classes, summer enrichment programs, and faculty research collaboration and to create articulation agreements for joint degree programs and dual degree programs. She feels it is important for MUW students to have global opportunities, and this affiliation should create relationships for recruiting.

Dr. Tom Richardson reported that Kappa Phi will hold its annual auction of donated art this weekend to benefit a local school, which this year is West Lowndes School.

Dr. Dorothy Kerzel mentioned the recent Math Day, which included a keynote speaker, workshops, and games. The evaluations from the participants were positive. She worked with Dr. Bucky Wesley to give scholarships to the top students at that event. Dr. Jordan added that the goal of this type event is to have students come to campus throughout their high school careers to get them used to coming to campus. Cassie Derden also added that Dr. Kerzel gave names of students to the Admissions office to put in the recruiting cycle.

In other news, Dr. Jordan said that the College of Business and the College of Nursing recently sent electronic newsletters to alumni of those colleges, and James Denney is totaling the number of grants and grant money to report at a later meeting.

Finance and Administration Update -

On behalf of Dr. Limbert and Nora Miller, Dr. Jordan gave an update on the state's budget situation. The state of Mississippi is not meeting its projected revenues. Dr. Limbert and Ms. Miller recently attended a budget meeting in Jackson. The legislature is proposing a 2% cut in the mid-year. The deans and the President's Cabinet are looking at ways to prepare for these possible cuts.

Perry Sansing added that the chairman of the House Appropriations Committee wants to restore the cuts by going into the Rainy Day Fund, but Governor Barbour is opposed to this idea. In addition to the 2% mid year, there would be another cut next year.

Dr. Jordan said that this cut is in addition to the cuts MUW has received due to IHL's rebalancing.

Mr. Sansing reported that he attended a meeting on the 5-year plan that IHL would like the legislature to fund. Before they had returned to campus from the meeting, IHL asked on behalf of the legislators at that meeting what positions (with people's names) and programs could be cut. Ms. Miller quickly let them know that MUW would not make decisions this way because many people from the academic part of campus would need to be consulted.

Dr. Jordan ended by saying Dr. Limbert will keep the campus informed about the budget situation in the coming weeks and months.

Institutional Advancement Update -

In the absence of Dr. Gary Bouse, Mary Margaret Roberts said the Office of Alumni Relations has completed the first stage of the editing and layout process for the alumni directory scheduled to be published in January. In addition, an online ordering site is being finalized. Alumni Relations also is now sending monthly marketing emails to the approximately 5,500 alumni for whom the university has email addresses. These emails include campus news and information on upcoming events. She encouraged the membership to send information to be included in these emails. In addition to the monthly emails, they also sent a special email to let alumni know how to make suggestions to the Naming Committee. The Office of Alumni Relations also is beginning to plan the Homecoming 2009 schedule and will incorporate a special 125th Gala Celebration event with Culinary Arts

The MUW Foundation will sponsor the Leslie F. Threadgill Lecture and Artist Series on December 10. The Jimmy Dorsey Orchestra featuring The Pied Pipers and Nancy Knorr will perform their holiday production, "A Christmas Gift," in Rent Auditorium at 7:30 p.m. Tickets for MUW and MSMS faculty and staff and area students and teachers are complimentary. Tickets for the general public are \$10. Tickets will be available in mid November. This week the Foundation hosted the Donor Recognition Reception in Puckett House and next week will host the President's Circle Dinner in Dr. Limbert's Home.

This next issue of Visions is in its final editing stages, and printing and mailing are scheduled to take place this month.

Student Services Update -

Dr. Bucky Wesley announced that reporting of student behavioral concerns is up due to the campus doing a better job reporting concerns. There have been 33 reports so far this year. Some have been serious. Next week work will begin to develop an online reporting system so that the reporting process will be smoother and faster. He will work with Dr. Eric Daffron to include the Academic Early Alert program with the Student Behavioral Alert Program.

The Office of Admissions is busy with the next recruitment cycle. Mailings, visits and off campus events are up. The Admissions Facebook pages are seeing a great deal of activity, and the office is sending many e-blasts. As a result, applications and acceptances are up. Two recruiting events are coming up, Scholars Day and Minority Day. A total of 28 students attended Scholars Day last year, and 54 have already signed up to attend this year.

Students who do not have an email address in the MUW system will not be able to receive financial aid in the spring from the state. This new procedure is required by the state. Dan Miller and Larry Jones are working on this project. It could effect 1,250 MUW students and approximately \$350,000 in financial aid money.

Police Department/Human Resources Update -

Perry Sansing said this is the month for the cafeteria plan re-enrollment. Benefit Concepts will be on campus to assist employees with changes.

Faculty Senate Update -

No report.

Staff Council Update -

No report.

SGA Update -

No report.

Policies -

The Administrative Council approved PS 7202 with changes.